SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

CHISHTIYA COLLEGE OF ARTS

CHISHTIYA COLLEGE OF ARTS, SCIENCE AND COMMERCE NEAR OLD
POLICE STATION OLD TEHSIL BUILDING, KHULDABAD
431101
www.ccak.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Chishtiya College of Arts, Science and Commerce, Khuldabad, Dist- Aurangabad one of the premier institutes of higher learning in Khuldabad region was established in 1989 as a Minority Institute affiliation to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. The college was started with a single faculty Degree (B.A) College, subsequently developed into a Post Graduate (M.A) College in 2009. Science was added in the year 2018-19 at undergraduate level History Research Center in 2020-21 and B.Com in the year 2021-22.The College was recognized by UGC under Sec 12(b) and 2(f) in 2011.

The college has a magnificent past and efforts are being made for its bright future, therefore every action is carefully planned, so as to foster the composite cultural heritage of the region.

The college with the enrollment of 1368 (2020-21) students has the distinction of not only providing instructions in as many as 20 subjects which include B.A with English, Hindi, Marathi, Urdu, History, Political Science, Economics, Sociology, Geography, Home Science, Physical Education , also offering post graduate (M.A.) course in Urdu, Marathi, History and Political Science, BSc with Mathematics, Chemistry, Physics, Zoology, Botany, Microbiology, Computer Science and Environment Science and some interdisciplinary job-oriented Add-on/ Certificate Courses. Beside, College has also Study Centre of Yaswantrao Chavan Maharashtra Open University.

The College was accredited by NAAC in 2004 with C++ grade and was due for reaccreditation in 2009-10, but due to some unavoidable circumstances the process got delayed. The College went for accreditation for the second time in the year 2014-15 and got B grade. Thus the College is going for assessment and accreditation and is preparing itself for the third cycle of accreditation by National Assessment and Accreditation Council (NAAC).

The SSR cycle 3 has been prepared by the College IQAC by gathering requisite information from the internal as well as external sources and consolidating the same in the format provided by NAAC. The major portion of the information has been consolidated in the seven criteria devised by the NAAC and are summarized as below

Vision

OUR VISION

To lit the light of knowledge and make higher education easily available to hilly and rural youth.

The vision above reflects the geographical and socio economic conditions of the majority of the population surrounding region. Hilly and rural background restricts the youths to gain higher education as they are too involved in struggling for their daily bread and butter. The Institute have to convince them and then make arrangements for providing higher education easily available, so that the weaker section of hilly and rural youths can be able to achieve higher education along with their daily needs and struggles. The vision of the

institute was the need of the region as being the only institute with almost 80% population living below poverty line, occupation mainly farming depended on rain in the rain deficit region, brick making, taxi driving, small businesses based on the local needs such as grocery shops, flower shops, fancy item shops at Shrines and Temples etc. Students use to get education up to matriculation after that they have to go nearby district place Aurangabad for further education. But due to lack of awareness regarding the benefits of higher education, very few use to opt for education after matriculation. So there was an ardent need to convince, create awareness and make higher education easily available to this region. Institute striving to lit the light of knowledge with all its strength, expertise and with modern technological facilities to the hilly, rural, economical weaker, and ignorant people of the surrounding.

Mission

OUR MISSION

All round development of students leading towards a responsible citizen of India.

Physical, Mental, Spiritual, Emotional, Social and Moral Development of the students is the mission of the Institute. Institute plans and implement its academic and extra-curricular activities keeping in view the mentioned mission. All the events organized and activities carried out targets to develop the students' personality in all manners leading them to become a responsible citizen of India. Sports participation, Yoga practice, learning and understanding Holy Scriptures, redressals of emotional issues, extension activities and moral lessons jointly forms the broad structure for the achievement of the mission.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. **Strength:**

1. Well qualified and experienced staff: Teaching and Non-teaching staff having experience of more than 20 years holds the base of the Institute. Previously the institute was a single faculty college of Arts, running Undergraduate and Post Graduate degree courses in Arts. Later on Science and Commerce courses added. Thus 20 staff members from teaching are working on regular basis, having experience of more than 20 years and 90% Ph.D. holders and majority of them are Research Guides.

2. Commendable Research work in History i.e. Sufism: Research work in Sufism is praised by the Peer Team members in the year 2014. The work by Prof. Shiakh Aijaz, Incharge Principal and Professor of History, on Sufism is laudable with almost five books to his credits in Marathi and Hindi on Sufism.. The proposal for History Research Center was pending for a long time. Finally in 2020-21, History Research Center was established with the persuasion of Prof. Jamale. Thus History Research Center is one of the most needed and valuable center in the academic development. Dr. Bagal S.S from Marathi is well established author of six (6) books on Critical studies and numerous research articles.

3. Great achievements in the field of Games and Sports by College students at National and International

levels: Activities by Department of Physical Education and Sports provides great opportunities to the students for the participation in National and International Sports Events through the Institutes. In return the Students achieve great heights in the field of their expertise. One of the strength of the Institute, as the name of the Institute reached at National and International Level.

4. Creditable work in social awareness by the department of Home Science and NSS: Initiatives taken by NSS and Home Science Department are the best practices of the Institute. NSS through its extension and outreach work provide excellent support to the community in the field of Cleanliness Drives, Water Conservation, Literacy Drives, Socio- Economic surveys, Awareness Drives and many more outreach program. Simultaneously Department of Home Science is working constantly in improving the health and hygiene of the women by providing information on health issues and its solutions, guiding women through Diet Counselling Center, organizing various competitions related to health knowledge etc.

5. Planned teaching – learning and Extension activities: systemic drafting and implementation of the Teaching – Learning Schedule and extension activities through Academic Calendar, Teaching Time Tables, Record maintenance of the Teaching schedule, all adds to the efficient adherence of the academic planning.

Institutional Weakness

1. **Weakness:**

1. Limited ICT infrastructural facilities: Physical infrastructure of any Institute facilitates the teaching learning activity. Newly developed infrastructure has decreased the need of Physical Infrastructure but modern day usage for ICT facilities are not enough as per the strength of the students. Need to improve the ICT infrastructure. Number of smart Class rooms needs to be increased along with modernization of existing facilities.

2. Limited sources for funding various activities: Institute is lacking behind due to limited sources of funding for improvement and excellence in various categories. Need to create awareness and explore various resources for funding.

3. Failure in developing job oriented or skill development Courses: Institute is primarily running traditional Programs which are not enough to provide good employment or placement opportunities. Hence, a major planning is needed for developing job oriented or skill development short term courses to add to the traditional degree programs.

4. Very few inter-departmental and Institutional academic collaboration:

There are events that are conducted with the collaboration of internal departments as well as with other Institutions. But there is no formal MOUs signed. Thus there is a need for more such collaborations and linkages.

1. Absence of grants to P.G. Courses and newly introduced programs in Science and Commerce: Due to non-granted courses such as all PG, BSc, and B.Com, students are unable to cope up with the fees structure and the salaries to the temporary teachers restrict them to provide their 100%. All the programs should be granted for better results.

Institutional Opportunity

1. **Opportunities:**

1. To promote research addressing to local social and need based issues:The region where the Institute is located is hilly with tremendous scenic beauty of geographical as well as historical importance. The region is also a home to literature by saints and great men. There is also scope in the study of the socio economic backgrounds of the people residing around the area. Institute is always ahead in studying the present conditions and historical value of the region, still there is much more to be studied and research to address to the local and need based issues.

2. Developing full-fledge courses based on skill oriented and job oriented opportunities: Institute is running long term degree courses and few short term courses. There is a need to develop and start full-fledged courses based on skill and job oriented to provide more opportunities simultaneously along with the degree program.

3. To create faith and confidence among the stakeholders and society regarding possibility of positive changes: Khuldabad town is a town of traditions and old beliefs. It is also surrounded by tribal tandas (habitats). It becomes very difficult to create faith and confidence among the parents and important citizens of the community for allowing their wards, especially girls for higher education. A lot of opportunities lies here.

4. Collaboration and linkages of more student centric nature.Collaboration with other institutes and Academic Agencies needed that will enhance the learning experience of students and make their learning long lasting.

5. Promotion of more society – oriented outreach program: Continue follow ups of our outreach program and increase in the outreach program is the need of the day.

6. To develop a proper mechanism to receive resources of strong and established alumni: There is an informal Alumni Association, which provides time and their expertise to enrich the present students' knowledge. There is an opportunity of registered Alumni Registration and start raising funds through them for the development of the Institute in more formal manner.

Institutional Challenge

1. Tribal and hilly area of the surrounding creates hindrance in adapting modern methods.

2. Increase in the number of HEIs with new courses: In the year 1989, the Institute is the only Institute providing Higher Education. Now the region have more than 10 Institute providing higher education with wide range of subjects and courses. This is definitely a threat to the admissions in the Institute.

3. Since the last few years there is a threat to the significance level of some conventional subjects and therefore urgent measures are needed to review the course contents in order to make them relevant to the present need.

4. Poor schooling of the students and lack of basic Knowledge about the subjects especially in the students of rural institutions create problem in progress of the curriculum.

5. To develop ICT skill among students: Due to conventional pattern at school and junior college level, the students at the entry level to degree level lacks ICT based skills. Tremendous efforts needed to develop the culture of modernism.

6. Efforts to change mind set of conservative parents and students.

   1. Limited financial availability to support needy ones: Due limited income sources and funds, the financial availability restricts to raise enough funds for welfare measures for the needy students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Criteria 1.Curricular Aspects

The college has a clear vision for learning, research and extension and to be an instrument of change for peace, progress and prosperity for all. The college makes every effort to realize its mission of developing competent human resource through quality education, by creating innovative educational environment and promoting creativity to develop responsible citizen.

Our goal is to develop the personality of the students. Through curricular, co-curricular, extra-curricular and extension activities. To provide socially oriented education and inculcate moral values into the youths. Curricular Planning is well planned Academic Calendar based on the Annual Academic Schedule of the University.

To provide better chances for distributing available educational opportunities, the college has made efforts to diversify the courses in tune with the diversifying interests and career opportunities. The college has introduced courses like BSc and B.Com. The college has also introduced post-graduation course in Urdu, Marathi, History and Political Science. There are two Add- on Courses with duration of six months each of the regular Affiliating University. Aanganwadi Teachers Training Course and Certificate Course in Communicative English.

The college provides opportunities for better exposure to the students by conducting field trips, Cultural Program, Sports Events and also encourages students to participate in various cultural and sports events on University and National levels. Time to time the College also conducts trainings, workshops, and lectures by inviting resource persons from various institutes, inside and outside the state. To make the teaching and learning more innovative and interactive the college has been equipped with the modern gadgets like interactive boards (IP Boards), visualizers, LCD projectors and other ICT tools.

However it is pertinent to mention that the college is supposed to teach the curricula designed by the affiliating university and the institute makes efforts for curriculum improvement through its representatives participating in boards of studies meetings who provide suggestions and inputs for revision of the syllabi in the respective Departments of the Affiliating University. The College has a committee to look after the effective implementation and timely completion of prescribed syllabi in various disciplines.

The college in future would like to introduce more technical and short term courses offering diversity and flexibility to learners to a greater extent. It would also like to design courses as per the regional and national needs.

Teaching-learning and Evaluation

Criteria 2.Teaching Learning and Evaluation

The most important thing in teaching learning process of this institute is ability of its teachers to create enthusiasm, ignite passion and generate curiosity among the students. The teachers are deputed off and on to participate in conferences, seminars and symposia, orientation and refresher courses to boost their teaching skills and make their teaching more innovative and effective.

The admission process of the college is managed by admission committee which is responsible for designing admission forms and prospectus and counseling of the students at the entry level. The admission in Post Graduate courses is made through entrance tests whereas in other subjects it is based on the merit in the qualifying examination with special concession to educationally backward sections of the society. To cater to the diverse needs of the students various subject combinations are offered so that the students can choose the combination of subjects according to their liking and competence. The admission process is followed by academic calendar which facilitates students for participation in various curricular and co-curricular activities. The Time Table committee designs general time table, providing specific time slots for invited lectures by eminent personalities, sports and other such activities.

IQAC of the College supported by the senior faculty members monitors all the curricular, co-curricular and extra-curricular activities in the college and ensures to provide all the necessary support to teachers and students for better teaching and learning processes. Teachers are well qualified and experienced with 90% faculty with Ph.Ds. on regular basis. Out of 20 regular teachers, 8 are recognized Research Guides from affiliating as well as other universities and Research Center with Research Scholars working under their guidance.

Research, Innovations and Extension

Criteria 3.Research Consultancy and Extension

The college management encourages its teachers to submit research proposals, and conduct research for which a research committee has been in place to facilitate the research and extension activities. The committee organizes workshops and sensitization programs to create research spirit among teachers and students. Some faculty members at individual level from the Department of History, Urdu, English and Home Science have got research projects sanctioned by the affiliating university and which have been successfully completed. The faculties are having commendable research work in the form of Books, Articles, Research Papers, Major and Minor Research Projects to add to their experience. Eight Research guides in subjects of Hindi, Marathi, Urdu, History, Home Science, and Geography working on various topics useful for local and national issues.

The Institution is also actively involved in extension activities to help society by its services. The college has three units of NSS and through which college renders social and community services. Besides organizing blood donation camps, environmental awareness programs and helping in disaster management, the college has adopted a village namely Sulibhanjan for five years and another village is under survey for adoption.

Infrastructure and Learning Resources

Criteria 4.Infrastructure and Learning Resources

The institution has a clear cut policy for improving the infrastructural facilities which would facilitate teaching learning processes. The college has about 13152 sq.mts. Campus area and 10639 sq mts. built up area spread up in two campuses, spread over more than 3.25 acres of land and few more structures are under construction. These structures house 20 class rooms, with proper lighting, seating and ventilation, two technology enabled smart class rooms, a state of the art auditorium with a seating capacity of 100, equipped with modern audio and visual instruments, two conference halls, administrative and staff rooms, admission and examination cells, fully automated library with more than 11669 books and journals, 6297 e- journals and 195809 e books., and

browsing center with 25 broad band connected computers, 7 laboratories equipped with good amount of instrumentation, Botanical garden and, indoor sports hall, canteen, First Aid Facility, Day Care Centre, girls rest/recreation room, and many washrooms.

The college has also provided safe drinking water facility through installation of aqua-guards at various places in the campus. Uninterrupted electricity supply is ensured in the campus with the help of one 65KV generator and few inverters and UPS systems.

The college has a botanical garden and many lush green lawns to beautify its campus, besides a playground spread over 2 acres of land for outdoor games and athletics.

In IT infrastructure, the college is equipped with more than 25 Computers, of which are internet connected, and purchase of few more computers is in pipeline, besides having 2 interactive boards with visualizers and 4 LCD projectors installed in major departments and Seminar halls.

Student Support and Progression

Criteria 5.Student Support and Progression

Once admitted in the college, the students are taken care of by providing various facilities in the form of indoor and outdoor sports facilities, encouragement for participation in co-curricular activities, besides supporting deserving students with financial assistance from the college and assisting them to benefit from the State Govt. and Central Govt. sponsored scholarship schemes.

The institution publishes its updated prospectus , which highlight the facilities available in the college having information about different committees of the college, college annual calendar, NSS, library facilities, sports activities, scholarship and free ship support system, and career counseling, etc. The college also publishes its annual magazine "*Dyanprakash*" which provides a platform for their creative writing and show casing their hidden talents.

The college also conducts counselling for aspiring students. The college has well established career counseling, and competitive exams guidance cell, for guiding students towards a better career. The cell provides counselling in the selection of their careers as well as for success in Competitive exams. The College Library is equipped with a separate section for the books useful for competitive exams.

For the support and care of female students and staff the college has a well-developed Internal Complaint Committee, Anti- Ragging Committee to restrict women harassment at the campus. The college provides separate Girl's rest/recreation room, ladies toilets equipped with sanitary vending machine. Separate toilets for Divigyanjans.

Students from socially and economically weaker sections of the society and physically challenged get fair amount of attention in admissions, financial support, and career counselling.

In addition, the institute has granted membership of students in various administrative bodies of the college such as Grievance and Redressal Committee, Literary Association, Magazine Committee, Students Council, Internal Complaint Committee, Anti- Ragging Committee, Sports Committee and IQAC of the College.

Governance, Leadership and Management

Criteria 6. Governance, Leadership and Management

The college is governed by a Minority Management Urdu Education Society and organization is decided by the management. The principal is appointee of the Management as are the other staff members based on the Minority Rules and Regulation as decided by Government of Maharashtra. College runs both, Grant- in- Aid and self-financed courses. Principal is the local head of the institution who sets internal policies and programs of the college with the association of Heads/coordinators of various departments, conveners of different committees, librarian and senior member of non-teaching staff.

The budget allocation to the college is made by the Management other than Grant- in –Aid salaries of the staff, which is disbursed by the Principal to different departments/committees for purchasing books, equipment and other necessary expenditure. The financial management is assisted by the Accountant deputed for this purpose by the Management. The college has well defined policies with clear goals for improving academic quality and infrastructure. The college interacts with students through a feedback mechanism, besides giving participation to students as members in various administrative committees. The society inputs are obtained through teacher-parents meeting and meetings with civil society and alumni association.

The organizational changes for internal matters is effected by the head of the institution, however changes at higher level of the organizational hierarchy are carried out by the Higher Education Department of the State Government.

The College has a well-established IQAC which is instrumental as a part of all developmental decisions of the college including infrastructural and academic development. The IQAC frames a schedule of meetings at the beginning of the session with different departments to assess their progress on monthly basis. In the scheduled meetings the departments are accessed for their academic progress, attendance records, quantum of syllabi completed, tutorials, assignments and student's presentation, etc. The departments are also assessed for their infrastructural needs.

Institutional Values and Best Practices

Criteria 7. Institutional Values and Best Practices

The institution has introduced following innovative approaches during the last four years

- Use of ICT in the teaching learning processes through introduction of IP Boards, and smart class rooms in major departments to make the teaching more dynamic and interactive.
- Introduction of Mentor- Mentee Mechanism to track and resolve the students' problems and issues.
- Introduction of Administrative and Academic Audit to maintain and sustain quality in administrative and academic fields.

- Organization of Seminars and Webinars for the development of teaching and non-teaching staff.
- Emphasis has been laid on Career counselling by establishing a Career Counselling and Competitive Exam Guidance Cell.
- Gender sensitization programs for creating awareness about educating a girl child, and women development, through women development cell.
- Established student-college relationship using social media, like face book web feedback and feedback forms.
- Monthly inspection meeting with different departments by IQAC to assess the academic progress.
- Best Practices in the field of Women Health, Skill and Entrepreneur development, Social Awareness and cleanliness awareness are in line.
- Green and Clean Campus maintenance
- Rain water harvesting and solid waste management.
- Conservation of energy with Energy Audit.
- Facilities for Physically challenged teachers and students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	CHISHTIYA COLLEGE OF ARTS
Address	Chishtiya College of Arts, Science and Commerce Near Old Police Station Old Tehsil Building, Khuldabad
City	KHULDABAD DIST AURANGABAD
State	Maharashtra
Pin	431101
Website	www.ccak.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Shaikh Aijaz Munshimiya	02437-299424	9890151975	-	chishtiya_college @rediffmail.com
IQAC / CIQA coordinator	Syeda Arshia Quadri	02437-299324	9860017596	-	syedaarshiaq@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority Status2.pdf
If Yes, Specify minority status	
Religious	Muslim Minority
Linguistic	
Any Other	

Establishment Details	
Date of establishment of the college	06-08-1989

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Dr. Babasaheb Ambedkar Marathwada University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-05-2011	View Document
12B of UGC	31-05-2011	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Chishtiya College of Arts, Science and Commerce Near Old Police Station Old Tehsil Building, Khuldabad	Rural	3.69	10639

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	HSc or Equivalent	English	360	84
UG	BA,Hindi	36	HSc or Equivalent	Hindi	360	158
UG	BA,Marathi	36	HSc or Equivalent	Marathi	1200	354
UG	BA,Urdu	36	HSc or Equivalent	Urdu	360	121
UG	BA,History	36	HSc or Equivalent	English,Marathi	1200	502
UG	BA,Political Science	36	HSc or Equivalent	English,Marathi	1200	451
UG	BA,Sociology	36	HSc or Equivalent	English,Marathi	360	157
UG	BA,Economics	36	HSc or Equivalent	English,Marathi	360	111
UG	BA,Geography	36	HSc or Equivalent	English,Marathi	360	118
UG	BA,Home Science	36	HSc or Equivalent	English,Marathi	360	59
UG	BA,Physical Education	36	HSc or Equivalent	English,Marathi	360	39
UG	BSc,Physics	36	HSc or Equivalent	English	360	97
UG	BSc,Chemistry	36	HSc or Equivalent	English	360	253
UG	BSc,Botany	36	HSc or Equivalent	English	360	154
UG	BSc,Zoology	36	HSc or Equivalent	English	360	182
UG	BSc,Mathematics	36	HSc or Equivalent	English	360	94

UG	BSc,Microbiology	36	HSc or Equivalent	English	120	27
UG	BSc,Environment Science	36	HSc or Equivalent	English	120	12
UG	BSc,Computer Science	36	HSc or Equivalent	English	120	12
UG	BCom,Commerce	36	HSc or Equivalent	English	120	45
PG	MA,Marathi	24	Graduation or Equivalent	Marathi	120	10
PG	MA,Urdu	24	Graduation or Equivalent	Urdu	120	13
PG	MA,History	24	Graduation or Equivalent	English,Marathi	120	23
PG	MA,Political Science	24	Graduation or Equivalent	English,Marathi	120	37
Doctoral (Ph.D)	PhD or DPhil,History	36	Postgraduation and Entrance exam	English,Marathi	20	17

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5				3				17
Recruited	4	1	0	5	3	0	0	3	7	5	0	12
Yet to Recruit				0				0				5
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				20
Recruited	0	0	0	0	0	0	0	0	11	9	0	20
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	8	1	0	9
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

04-08-2022 11:03:06

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	4	1	0	3	0	0	5	5	0	18
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	8	7	0	15
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	26	3	0	29

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	737	0	0	0	737
	Female	297	0	0	0	297
	Others	0	0	0	0	0
PG	Male	54	0	0	0	54
	Female	25	0	0	0	25
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	14	0	0	0	14
	Female	3	0	0	0	3
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

04-08-2022 11:03:06

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	111	107	89	88
	Female	71	54	52	39
	Others	0	0	0	0
ST	Male	10	12	8	8
	Female	2	1	3	6
	Others	0	0	0	0
OBC	Male	136	129	159	189
	Female	74	66	56	58
	Others	0	0	0	0
General	Male	240	262	240	264
	Female	156	138	161	142
	Others	0	0	0	0
Others	Male	223	299	338	406
	Female	102	98	122	168
	Others	0	0	0	0
Total		1125	1166	1228	1368

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Institution always aims for a multidisciplinary approach in it's academic as well as co-curricular activities. Students from different disciplines are always encouraged to participate in events jointly as surveys & projects. Faculty members try to motivate students to participate in projects, field works & other extension activities in multidisciplinary mode. A discussion among the faculty member were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technical innovations in teaching learning. Institution has already adopted a multidisciplinary approach towards education system. Previously, it was a single discipline institute till Science discipline was introduced and immediately

	followed by Commerce and Research Centre in History. Thus institute is ready to adopt the changes New Education Policy aims to recommend for a new education system.
2. Academic bank of credits (ABC):	The institute preparedness in implementation of ABC depends upon the guidelines of affiliated University and higher education department. Institute always motivate students to take online course through modes like SWAYAM & NEPTEL. So That their credits can be earned against elective courses. Awareness programme on NEP & ABC for students and staffs are arranged & institution is in process of developing a technical support system for it. Credit based degrees are part of the courses offered by the institute. Four post-graduation programmes running by the institute are CBCS since 2009. Moreover affiliated university is going to implement the credit system in all the programmes its offering. Thus institute is also going to conduct the awareness drives for understanding ABC for students & teachers with a well chalk out plan in the coming years.
3. Skill development:	Skill based education is definitely more effective and purpose driven, with helps students to receive a clear objective along with a vibrant culture. Considering this fact, institute always try to give hands- on exposures to practical subjects. Projects, workshops, exhibitions, field visits & other extension activities are regularly executed so that students get opportunities to identity & develop their skills. Skill based a certificate courses like Calligraphy, Anganwadi – Balwadi training etc. were made available in institution for students. More such skill oriented programmes are in the pipeline to focus on the increase in employability of the youths.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Indian knowledge system covering from ancient India to modern India. In terms of education, health, environment and culture is focused in curriculum. Institute encourages learning of languages mainly Urdu, Hindi, English and Marathi and History by offering UG, PG and Ph.D. course. To acquaint students with Indian knowledge seminars, webinars, guest lectures and different cultural programs are arranged. Students are always motivated to participate & show their talents in youth Festival and local level competitions. Modi Lipi training workshop, bridge course in Marathi for Urdu

	speaking students are some of the initiatives taken for it.
5. Focus on Outcome based education (OBE):	The institute is affiliated to concerned university and follows guidelines as and when directed. Institute offer different courses under Arts, Science and Commerce programmes. All programmes are designed with outcomes and with development of entrepreneurship skills. All course syllabus are designed considering social needs. Specific learning outcomes of all courses & programmes are available on the website. Variety of approaches like seminars, workshops, practical's and project based learning are suggested to achieve goal of OBE.
6. Distance education/online education:	Institute is offering distance education from YCMOU where students get degrees in B.A., M.A. and Certificate Courses. Due to COVID-19 pandemic institute is actively involved in utilization of digital platforms. Regular classes, conferences, webinars and meeting are successfully conducted on digital mode. Faculties are encouraged to offer MOOC courses at institution, which promotes blended learning system. Institute also conducted online examination efficiently by using own team. Initiatives are taken to prepare e-contents of related subjects and effective utilization of it for all students through online mode to meet future needs.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
319	319	319	236	236

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
04	04	04	04	04

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1368	1228	1166	1125	1193

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1530	1440	1350	1260	1260

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
157	194	190	184	217

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
40	33	33	30	31

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
45	37	37	35	36

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 22

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
38.64	59.87	54.65	51.66	59.15

4.3

Number of Computers

Response: 25

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

- Chishtiya College of Arts, Commerce & Science, Khuldabad is affiliated to Dr. BAMU. Institution follow the curriculum prescribed by the university.

- **The Vision of Institute**

To lit the knowledge and make higher education easily available to the hilly and rural youth.

- **Mission of Institute**

All round development of the students leading towards a becoming responsible citizen of India.

The Institution followed various steps to ensure effective curriculum through a well-planned & documented proves:-

In the beginning of every academic year institution prepare academic calendar, according to calendar of Dr. BAMU. It specifies various dates for important activities to ensure the proper teaching learning process. A well-defined time table is charted out according to the Dr. BAMU academic calendar. Time table is communicated to the dept. for planning daily teaching schedule. All HOD distributes the paper to respective teachers. As per the syllabus teacher carry out their teaching as per time table and maintain daily teaching diary according to time table. The HOD usually maintain and submi8t the workload distribution which is based on college time table to the principal.

Institute & IQAC take various initiative for student centric teaching learning proves more effective & interesting, make provision of ICT classes through the time table. To make the student use to of ICT teachers are use their laptop or take help from computer center to make their teaching more effective & attentive. The Institution has its websites which reflects various program & activities apart from traditional lecture. Various activities are conducted like Group Discussion, Quiz Competition, Seminar Presentation are been conducted. Internal assessment & evaluation has been done & organize various outdoor activities such as Education Tour, visits to NGO's & Industrial visit provide practical exposure to the students. Guest Lecture were organized by experts every year.

Time to time or at the end of the Semester principal take meeting of all teacher to discuss the proper execution of teaching learning process.

The Institute encourage the student to participate in external activity as well.

At the end of the academic year the college principals presents the annual report of the college activity in annual social gathering in the presence of all the stake holder-management college development committee, student council, alumni, IQAC & parents along with student teaching and nonteaching faculty of the college.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

As The Institution affiliated to Dr. BAMU, Aurangabad and the pattern prescribed by the university is strictly followed. Institute runs teaching, learning & evaluation programmes as per the schedule given by the university which provides its calendar for the affiliated college, Public Holidays, Vacation, Youth Festival, NSS Special Camp & tentative schedule of Semester Exams and Final Exam.

Based on the norm set by the university the institution prepare academic calendar prior to the commencement of the every academic year specifying dates for important activities to ensure proper teaching learning & continuous evaluation.

Considering the academic calendar of the institution all the faculty prepare teaching plan for their respective syllabus, it indicates semester wise, month wise distribution of teaching units according to teaching days. Teachers are strictly stick to the teaching plan for the completion of syllabus. Faculty member maintain their Daily Teaching diary every day according to the classes taken by them as per time table.

It include the tentative dates of internal examination and the department are instructed to design their own internal evaluation schedule based on the guidance of Academic calendar like Group Discussion, Seminar etc. and also each department arranged their activities and programmes like Guest Lecture, Sports Activity, Educational Visits, Training. It also include the details for the various Co-Curricular, Extracurricular & Academic Events like Seminar, Workshop, webinar etc. Regional Festival & Special days are celebrated which is mentioned in the academic calendar to promote National Integration (Accordingly every department and units organizes as per schedule of the academic calendar).

Besides these programme of social importance are mentioned & conducted regularly as per academic calendar such as Health Awareness Programme, Program on Local Social Issues, Career Guidance & Competitive Exam, College Social Gathering, Gender Equity Program, Nutrition Week etc.

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1. **Academic council/BoS of Affiliating university**
    2. **Setting of question papers for UG/PG programs**
    3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4. **Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)
Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 4

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 2

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Link for Additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0.6

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	37	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Efforts are made to integrate cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT by adopting following measures:-

The Institution runs the courses in Arts, Science and Commerce stream, curriculum is designed by Dr. Babasaheb Ambedkar Marathwada University, Aurangabad which includes various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

Beside a subject Environmental Studies is a compulsory subject for all under graduate second year students and one of the optional subject at BSc, the Institute practices:

Environment and Sustainability:

Through various practices and programme under N.S.S and various departments run by the college.

- N.S.S unit organize various programme related to Environment and Sustainability collaboration with Dr. B.A.M.U and other college and organization. Various programs under Swachta Abhiyan undertaken like cleanliness drive awareness programme, Lecture Series, Tree Plantation under special camp and one day camp.
- Dept. of Geography organized Guest Lecture, Poster Presentation under Geography Day and Environment Day.
- Dept. of Home Science also organize various programme related to Environment and Sustainability like Cleanliness Drive, Kitchen Hygiene Management of dry and wet wastage through practical demonstration lecture and poster presentation to create awareness.

Gender Inequality:

- As per this issues is concern apart from syllabus to enrich awareness regarding Gender Equality The Prose, Poetry and other chapter in certain courses address issue related to Gender-Sensitivity and equality. Additional our institute organized various programme. Women Safety Programme, Guidance Lecture for Women and Girl's, Programme on Women Empowerment on the occasion of Women Day and Savitri Bai Phule Jayanti by cultural unit.
- Dept. of Home Science organize Guest Lecture, Poster Presentation awareness rally to create awareness on this issue and also organize webinar on Gender Sensitization and Sexual Harassment at Work's place.
- Internal Complaint Cell has been constituted for redressal of complaints about sexual harassment.ICC is involved in prevention, prohibition and redressal of the complaints regarding sexual harassment of women employee and students and conducted various awareness campaign.

Human Values:

Beside the syllabus, the institution organized programmes to inculcate human values in students and staffs.

- AIDS awareness 1st December camp is regularly organized.
- NSS unit is very active and regularly arrange social cultural activities in the college and adopted village.
- For serving the community and the nation our college NSS volunteer participate in various social welfare activity.
- Organization of residential camp by NSS unit with a special attention to inculcate Human Value and other social activity.
- NSS and cultural unit organize various activity to inculcate Human Values through Drama, Stage

Show, Role Play and other events to create hospitality and social responsibility.
* The institution takes care in cultivating Human Values such as Freedom, Equality, Fraternity Justices and Human Rights through the curriculum and through celebrating Birth and Death Anniversaries of Eminent personalities.

Professional Ethics:

Ethical practices such as truthful information, facts and unprejudiced approach are taught in context of syllabus and certificate course, career guidance and placement cell to help students for various professional. A Code of Conduct has been designed in 2018. For all the stakeholders to develop professional ethics. A committee has been conducted to keep a watch on the implementation of the Code of Conduct.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.93

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	11	11	11

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 13.38

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 183

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 66.75

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1368	1228	1166	1125	1193

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2040	1920	1800	1680	1680

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 59.82

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
962	827	766	729	809

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

As the Institute situated in Khuldabad region, students come from various hilly and rural areas with various background.

Thus an institute take initiatives to understand the need and requirement of the students. Admission committee interacts with the students at the time of admission seeking to various subject offer guidance and counselling provided to the student and parents at the time admission process.

After completion of admission process institute conduct orientation program for new comer by principal address. The Head of institution explain vision & mission of the college, rules & regulation along with facilities in the institution.

The institute assesses the learning levels of the student in two ways at the time of commencement of the program. Students enrolled in various discipline are identified by various method like Q&A discussion or identified as slow & advanced learner by considering their background and subject and previous knowledge performance.

Slow Learner: Strategies adopted for Slow Learner

Counselling, evidence & extra time is given in off period by the respective faculty with an aim to improve the academic performance of the slower learner. Class test are conducted in written as well as oral at the end of semester or at the end of unit. Revision are taken by the faculty for slow learner. Problem solving method and extra study material provided by Dept. to improve their confidence level. Sometime open book test also apply for slow learner for better understanding the question and the relevance of answer. Bilingual explanation and discuss are imported for better understudied.

Personal guidance are given by all faculty and they are encouraged student to discuss their problem with them. Practical and demonstration method also apply repeatedly in practical subject.

Use of Audio Visual aid are use such as Video Clips, Audio are use to clear concept more and understand easily.

Advance Learner are provided several facilities to develop their skill and knowledge. Various activities are organized like assignment, seminar, tutorial, guest lecture, field visit, study tour, survey etc., to encouraged them for advance learning.

Advance learner encourage and motivated by giving them ICT facility such as use of Internet & Computer.

College conduct various events to promote competitive spirit among them like curricular, extracurricular activity at College Levels, Inter-College and University Level.

Students are encouraged to participate in inter college or university level competition.

Student Council

As per university rules & regulation sutdetns council committee were form every year thus committee were involve in college various academic curricular extracurricular activities. Abhyas Model & Literacy association were form by some dept. to create leadership quality and tear spirit among student.

Role of Mentor Mentee Mechanism

This mechanism helps student in the college. The respective mentor have one to one interaction with their mentee and understand the progress in academic growth, sports cultural activities, regularity & active participation in various activity. The Mentor also counsels on health as well as stress issue relating to study, friend or teacher. This interaction system provides the initial understanding about the diasporas & subtle divided between academically bright students and the students with other interest.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 34:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student centric methods are implemented in institute to allow students to actively participate in teaching learning process. Student centered learning engages students in their own success and incorporates their interests and skills into the learning process. Institute believes in the adoption of student centric methods to enhance student involvement as a part of participative leaning & problem solving methodology.

Student centric methodology include.

A)   Experiential Learning

1) **Field Visits/Study Tours:** These are arranged by departments to give real experiences related to their subjects. History & Geography Depts. arranges trips to historical places. Home Science Depts. Arranges this to give practical knowledge to students & to develop entrepreneurship abilities among students.

2) **Project & Practical Work:** Students are engaged in project works to give them chance to explore different situations. Demonstrations are conducted by experts to impart advance knowledge in respective fields.

3) **Guest Lectures:** Experts from industry & academics are invited by departments to deliver lectures, so that students get oriented with subject.

4) **Competitions at Various Level:** Students are encouraged to participate actively in various competitions arranged at local, state & national levels.

5) **Public Awareness Programmes:** Faculties identifies and motivate students to actively take part in surveys, rallies, blood donation camps etc.

B) **Participative Learning**

1) **Seminars:** Every department arranges seminar at department level so that students are engaged in teaching-learning activity.

2) **Group/Team Activities:** Institute organize various activities to promote the spirit of team work through NSS and other departments. Extension activities like Tree Plantation, Swatchh Bharat, Health Awareness Camp, Rallies help students to get connected with community and social welfare.

3) **Debates & Group Discussions:** Special efforts re taken by departments to develop thought process by arranging debates related to syllabus & relevant topics. Students get chance to express their opinions and learn by sharing their views.

4) **Workshops:** To give students practical knowledge workshops are organized in institute exhibitions/magazines/student study forum. Institute provide opportunity to students through yearly published magazine where they get chance to write and edit the content. Departments also organizes exhibitions so students get acquainted with presentation skills. Dept. of Home Science take special effort to develop student study forum so students interact with each other to solve their problems and organize departmental activities actively.

5) **Role Play:** Teachers adopt role play method to supplement teaching by the way of participative learning.

6) **Poster Making:** Every department take initiative to involve student in teaching learning process by giving them assignment for poster making. Students prepare & present poster on different topics on specific events.

7) **Extension Activities:** Like NSS Camp, Swatchh Bharat Campaign, Health Awareness Program give student chance to experience team work, to develop leadership abilities & cooperation.

C) Problem Solving Methods:

1) Quizzes: Subject teachers conduct quizzes periodically in all programmes.

2) Assignments: Department wise assignments are given to student, where they develop self-learning.

3) Projects/Case Studies/Surveys/Discussion: To develop logical thinking among students these methods are adopted by institution. Students are motivated to actively participate in different surveys & their presentation of reports. Home Science students are also given chance to solve problems of counselling center beneficences.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

To provide E-Learning experience in the classroom, institute follows ICT enabled teaching in addition to traditional classroom teaching.

Faculty members are using IT enabled teaching tools such as PPT, CD, Video, Audio system & online resources to impart advance knowledge to students. College staff uses information and communication technology in education to support, enhance and to optimize the delivery of education.

ICT Tools used by the Institute.

- Projector: is available for Teaching & Learning process.

- Scanner: is available in Office & IQAC.

- Photocopy Machines: are available in campus.

- Desktops: arranged in Labs, Departments & Library.

- Smart Board: Two Smarts Boards are available for teaching.

- Classrooms are provided with IT infrastructure facilities.

- Seminar & Conference halls are well equipped with ICT facilities

- WhatsApp, E-Mails, Zoom, Google Classrooms are used as platforms to communicate & to provide educational material to student.

04-08-2022 11:03:07

\-   Teaching & Non-Teaching staff uses these facilities to make announcement, to solve problems of mentees, to upload assignments, to take examinations.

\-   Students also provide feedbacks by using these facilities.

\-   Institution library is well equipped for personal learning & research.

\-   College premises are Wi-Fi enabled.

\-   Specialized Computer Laboratory with internet connection has been provided to promote independent learning. Wi-Fi facility for access of internet is provided on individual Laptop & Mobile devices throughout the campus premises. Well security is provided to Wi-Fi users and is accessed & controlled by the System Administrator.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 34:1

2.3.3.1 Number of mentors

Response: 40

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 87.82

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	
List of the faculty members authenticated by the Head of HEI	

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 47.77

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
19	18	17	13	13

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	
Any additional information	

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 18.78

2.4.3.1 **Total experience of full-time teachers**

Response: 751

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	
Any additional information	

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The College has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment. The principal holds meetings of faculties and direct them to ensure effective implementation of the evaluation process. Students who are admitted for the first year (U.G Level), at the time of teaching learning process departments conduct the oral discussion with the student for the assessment. Students at the entry level hardly explain their views, so we conduct oral exam for the said assessment in regional language Marathi. The main object of the internal assessment is that to know the basic knowledge of the subject of the students.

Students who are admitted for the concerned course continuous evaluation is made through Surprise Test, Unit Test, Assignment, Oral Test, Open Book Test and Seminar Presentation. Students are assessed continuously through various evaluation process at college and university level. These tests are carry twenty (20) marks. Unit Test are conducted as per the schedule given in academic calendar. The mode of the tests varies as per the concerned faculty.

The performance of the students is communicated by the faculty. Personal guidance is given to the academically weaker students after their assessment. Students appearing for the second and third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students.

The Method of internal assessment helps the teachers to evaluate the students more appropriately, due to the internal assessment the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various Co-curricular and Extracurricular activities for their overall personality development. The Seminar presentation improved the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is done.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

We followed the mechanism of internal assessment as per the directives of our college. We try to follow The Principle of Confidentiality, Transparency and Fairness of Examinations. The Evaluation system consists of two components – Continuous Internal Evaluation (CIE) and End Semester Examination. As a matter of fact, the entire process of evaluation is carefully planned and shared with the students from the very beginning of the semester. Within a week of the beginning of the semester the teacher informs the class about the course content and its objectives, evaluation scheme in terms of different types of

components and its weightage. The college has a well-organized mechanism for redressal of examination related grievances. The Student can approach the teachers, college examination officer and principal to redress the examination related grievances as per the requirement.

At the college level, the evaluation work is done for the internal examination. If any student feels that the marks given to him in any paper are not just up to his or her expectation, he or she ask to subject teacher and resolve by respective department. The concerned subject teachers after assessing the answer-book guides the students. The principal and incharge faculty keeps an eye on the overall procedure by conducting the periodical meeting with the internal examination committee.

All HOD's deal with the grievances related to the internal assessment. Till date no written grievances is received regarding internal assessment.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

In firm agreement with the objectives of Outcome Based Education (OBE), the Program Outcomes (POs),

Program Specific Outcomes (PSOs) and Course Outcomes (COs) are usually framed by the affiliating University, though College departments also take efforts to frame Outcomes, offering the concerned program after arduous consultation with all faculty and the stakeholders.

After attainment of accord, the same are widely propagated and publicized through various means

such as display and/or communication specified hereunder.

- Website
- Prospectus
- Class rooms
- Department Notice Boards
- Laboratories
- Student Induction Programs
- Meetings/ Interactions with employers
- Parent meet
- Faculty meetings
- Alumni meetings
- Library

While addressing the students, the HODs create awareness on POs, PSOs and COs. The faculty members,

class teachers, mentors, also inform the students and create awareness and emphasize the need to

attain the outcomes. Program specific outcomes (PSOs) are the specific skill requirements and

happenings to be fulfilled by the students at micro level and by the end of the program.

The Departments prepare the PSOs, usually two to four in number, in consultation with the Principal.

The member of the department, including Head of the Department and subject experts, of the individual

Departments will discuss the same and approve it after endorsement by the Principal.

Program Outcomes (POs) are broad statements that describe the professional accomplishments

which the program aims at, and these are to be attained by the students by the time they complete

the program. POs incorporate many areas of inter-related knowledge, skills and personality traits

that are to be acquired by the students during their graduation. Course outcomes (COs) are direct

statements that describe the essential and enduring disciplinary knowledge, abilities that students

should possess and the depth of learning that is expected upon completion of a course. They are clearly

specified and communicated. The Course Outcomes are prepared by the course coordinator in

consultation with concerned faculty members teaching the same course. The teachers teaching the

course will verify it. Finally, they are discussed in the concerned department's meeting course-wise

and approved. The POs/PSOs/COs of the programme are published through electronic media at

individual Department site located on the college website http://www.ccak.ac.in.In all the interactions
with the students, awareness on POs, PSOs and COs is consciously promoted.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

2.6.2	**Attainment of program outcome the institution** EVALUATION OF ATTAINME Attainment of Course Outcomes In the Outcome Based Education (more than one processes, carried c and prepare data to evaluate the ac The process for finding the attainr tools/methods. These methods are indirect methods. •Direct Methods display the stude performance in the class/assignme semester examinations, seminars, projects etc. these methods provid can do and provide strong evidenc •Indirect Methods such as course on student's learning. They are us graduate's knowledge or skills. Rubrics are used for both formativ Same rubric is used for assessing student progress and maintain the rubrics are shared with students be the performance criteria and their TOOLS USED TO EVALUATE OUTCOME: Direct Assessment Methods inclu • Theory Courses – Internal • Laboratory Courses – Inter • Assessment of Projects – F Indirect Methods Include: • Course End Survey • Programme End Survey • Graduate Exit Survey

File Description	Document
Upload any additional information	
Paste link for Additional information	

2.6.3 Average pass percentage of Students during last five years

Response: 72.96

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
157	194	190	184	216

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
295	212	225	282	307

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	
Upload any additional information	
Paste link for the annual report	

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.51

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 2

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 20

3.1.2.1 **Number of teachers recognized as research guides**

Response: 8

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 5.71

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	11	11

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Any additional information	[View Document](#)
Paste link to funding agency website	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

As the college is located in the rural area, socially and economically background however the college has evolved a practice where in creation of good transfer of knowledge is operated. As the vision & mission of the college all curricular, extracurricular, co-curricular, extension & research activity are practiced and undertaken in this direction. As part of syllabus for BA III Year & MA students some subject have Field Survey or Projects undertaken by the students and faculty member are created the generation of knowledge of the local imperative & issue. The purpose behind this activity is so inculcate a research culture among the students and initiate them to carry out some practical work out of syllabus but related to their subjects. Institute encourage departments and teachers to reunite various program, workshop, seminar, webinar and also provide financial assistance for organize of the same. For promotion of research activity of the faculty & research scholar, college provide material resource such as well-equipped Central Library, Computer Center and History Research Center.

The Institute has created an ecosystem which would help to generated innovative ideas. Such as Department of Home Science organized workshop of Tie & Die and various products and recipe making by Bajri, making paper and cloths bag and distribution among students. This training help to Self-Employment & Entrepreneurship among students.

Certified and Add-on Course are offered by some department to the student in order to impart with the

latest knowledge. Anganwadi course offered by institute to student as well as women's of Khuldabad.

Placement Cell, Career Guidance Cell run by the Institution with the intention to increase potential employability of the student. Literacy Association organizes various activity which are helpful to develop the language skill, creative writing and communicative skill.

The institute offers an opportunity to student to contribute to the administrative work of our institution. Student are encourage by institution to participate in academic and co-curricular activity. Student participate in college, inter college level to enhance innovative ideas. Students are encouraged to participate in university festival i.e. Youth Festival organized by Dr. BAMU.

Workshop, seminar, industrial Visits, Study Tour, visit to Various Vocational Center are organized to impart practical knowledge of subject to the student.

Eminent personality who have significantly contributed in subject and research activities are invited for guest lecture.

Essay Writing, Poster, Wall Paper, Assignment, Debate, Allocation Competition are organized by several department which provide a platform for the student to show their ideas and share knowledge.

Dept. of Home Science organized various competition like Rangoli, Cooking Competition (Innovative Recipes), Flower arrangement, Article made by waster material to improve their ideas and various skills in these activity. Dept. of Urdu and English organized Calligraphy activity to improve writing skill among student. Various departments organize Wall Paper & Poster Presentation to show their talent and ideas.

The Institute provided academic and infrastructural facilities i.e. Laboratory Resources, Library Resources & Internet access.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2.5

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 20

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 8

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.15

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.72

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
03	02	05	04	10

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The College organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation. Institute always implemented various extension activities through NSS, Tourism Club, ICC and Cultural department. NSS unit of college effectively work throughout year with volunteers and local people. NSS had adopted Sulibhanjan a small village. Every year activities such as Van Mahotsav, Shramdan, Swachh Bharat Abhiyan, blood Donation Camps, Education Awareness Programmes, Water Conservation, Gender Equity Programmes were conducted in local area. Socio-Economic survey was also done to study problems faced by local population specially Brick makers.

Khuldabad is a tourist place, many tourists frequently visit here so Tourism club is established in college which arranges different programmes to promote tourism. To make students responsible citizens activities related to social issues such as Environmental Pollution, Health & Hygiene, Road Safety, AIDS Awareness , Tree Plantation, Voter Awareness Programmes by involving students in rallies for Gender Sensitization, Immunization, Book Exhibition, Women Empowerment and Entrepreneurship development programmes. Department of Home Science is actively engaged in organizing activities related to Health, Nutrition and Entrepreneurship Development. Every year Nutrition Week is celebrated and Diet Counselling center is working for women and adolescent girls. Due to COVID-19 pandemic NSS unit spread awareness and knowledge through sharing an information regarding CORONA Virus, measures by internet, sharing posters, Quotes, Quotations, YouTube links on online classes, WhatsApp college students group, Mentor Mentee and other general groups to create an awareness on health issue CORONA pandemic.

Every year NSS unit take special camp in adopted village for seven days, as a result of it villagers learned significant of activities and actively participate in all programmers. Apart from this different departments

undertake social outreach activities which are meant for helping society and training students to shoulder all responsibilities with ease and impact.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 3

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	1	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)
e-copy of the award letters	[View Document](#)
Any additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 38

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
08	08	04	11	07

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 36.55

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
409	452	445	519	379

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 9

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	2	3	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 1

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

As Khuldabad is situated in Socio-Economically & Educationally backward area. Hon'ble Abdul Azeem the Minister of Govt. of Maharashtra with a view to provide education facilities to the down trodden and minority girls & boys. Hence the institute established in 1989 with better facility in this region with the vision to provide higher education to the rural & hilly youth especially minority girls, so the institute providing quality education and community services to the surrounding area.

Thus to achieve this goal the institute has adequate physical and academic facilities required to run the different programme. The institute has various department in Arts, Commerce & Science stream.

The institute is well equipped with the physical facilities & technological enabled infrastructure that support to run smoothly the existing academic programmes & administration.

The academic & infrastructural facilities are as follows.

- Specious building with beautiful surrounding. A well-furnished classrooms, ICT classroom & smart classroom, well equipped seminar hall and dark room, well ventilated cultural hall.
- Multipurpose hall for various programme, seminar, workshop and other activity of the institution.
- Well-equipped library with rich collection of books.
- Laboratories: Well equipped & well-furnished laboratories of Home Science, Geography, Physical Education, Chemistry, Physics, Zoology & Botany.
- Computer Centre with Internet, Wi-Fi and other ICT facilities.
- Well-equipped language laboratory with ICT facility.
- Indoor Outdoor games facility.
- Separate departments with sufficient facility.
- Cultural, NSS ICC, Career Guidance Cell have separate department.
- Wi-Fi connection in campus for student & faculty.
- Ladies Room.

Facilities: Generator facility for uninterrupted power supply, Vending Machine, Purified Drinking Water & Fire Extinguisher are also available for the safety purpose.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

Response:

The institute played a provocative and supportive role in grooming students in sports & cultural activity. Infrastructural and instrumental facilities have been developed for extracurricular activities.

Sports Facilities:

The institute provided better infrastructural facilities for the Indoor & Outdoor games. Dept. of Physical Education encouraged students by providing coaching for various games.

Various sports events and extracurricular activities ae organized in the college ensuring a holistic development of the student.

The students are encouraged to participate in College, Intercollegiate & University Sports Events, State & National Level Sports and Games. They are provided with travel concession for participating in various competition.

During the sports events special kit, various necessary sports accessories are made available by the college to the participating student.

The prize winner of the various sports activities are felicitated by The Principal and Management with prize/certificate.

Yoga: - Yoga is a group of physical, mental & spiritual practices or disciplines. Yoga is a gift of heritage to peaceful global life. Yoga day conducted and celebrated by Dept. of Physical Education on the 21st June every year on open space in which teacher & student are participated.

Physical Facilities available for Sports activities:

Outdoor Games   Practice Place (Ground Campus II)

Kabaddi   Ground Campus II – 12½ X 10

Volley Ball   Ground Campus II – 9x18 Mtrs.

Hand Ball   Ground Campus II – 131.25 Ft. X 65.62 Ft.

Kho-Kho   Ground Campus II – 27 X 16

Athletics   Ground Campus II

(Throwing, Jumping Events)

Indoor Games	Practice Place (Multipurpose Hall)
Badminton	Campus II
Judo	Campus II
Wrestling	Campus II
Chess	Campus II
Carom	Campus II
Table Tennis	Campus II
Karate	Campus II

Equipment's Facilities available for Different Sports activities:

- Cricket
- Table Tennis
- Shot Put
- Disc Throw / Javelin Throw
- Measuring Scale

Cultural Activities:

1. Apart from formal education, institute provide a platform for all development of the student under the cultural activities through various competition & social cultural events. The main objective of this committee is hosting cultural events to build up and nurture confidence in the student, ensure an all-round development and encourage qualities like Organizational Ability, Leadership Quality, Public Speaking, Team Spirit, Skill Development, Sportsmanship, etc.
2. Cultural department organize various activity throughout the year for enrich & nourishing student through it. Such as celebrating Special Days, Guest Lecture on current events that imbibe the moral values in student. Institute organize annual social gathering. In this evens various competition such as Food Fair-Canteen, Essay Writing, Allocation, Debate, Rangoli, Mehndi, Drama, Singing and other activities are conducted. Musical instrument also provided by Cultural Dept. to interested student.
3. One Huge Auditorium, 2 Seminar Halls, Play Ground & Open Space in the institutes are use for various cultural activity. Besides that ICT enabled classroom and Seminar Hall also use for practicing and better performance.

Management Provide special budget for Social Gathering and other events throughout the year.

1. All the faculty members encourage student to participate in cultural activity in college 7 outdoor

events. Participant are facilitated by Cash Prize and Certificate by the Management & Principal.

Physical Facilities for Cultural Activities:

- Auditorium
- Seminar Hall
- Play Ground
- Open Space
- ICT Enable Classrooms

Instrumental Facilities for Cultural Activities:

- Harmonium
- Tabla
- Dhol
- Dafli
- Loud Speakers
- Sound System

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 27.27

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 2.87

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.89	3.09	1.56	0	0.85

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)
Upload any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library is the prime learning resource of the college. It is partially automated with Qualsoft Library Management software since 2009. But there were some limitation to this software. So to adapt a fully automated system, Institute switched to SOUL 2.0, an integrated Library Management System from 2020-21. It allows advanced cataloguing system, classification, record keeping, and search options. It completes the international standards such as MARC21 bibliographic format, Unicode based universal character sets for multilingual bibliographic records and based protocols for electronic surveillance and control. It supports cataloguing of electronic resources such as e-journals, e-books, virtually any type of materials. It is highly versatile and user friendly. OPAC with simple and advanced research facility, OPAC users can export their search result into PDF, MS-Excel and MARC-XML format. Access facility of e-resources through which students and other users can access e- journals and e books. Subscription of N-List was added recently through which 6000+ e journals, 199500 e-books and 600000 e-books from NDL can be accessed virtually. This facility is also supported through SOUL. Library is equipped with 11000+ physical books, record of these books is maintained by fully automated SOUL 2.0 software and has two access points. Students and teachers can avail this facility through a well maintained reading hall with 50+ seating capacity.

File Description	Document
Upload any additional information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.46

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.52	0.18	0.60	1.0	0.0025

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.99

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 14	
File Description	**Document**
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Institute as per NAAC Peer Team suggestion of 2014, started updating frequently all the facilities as per requirement of the workload. In the pandemic year, the demand of the IT facility increased a lot. In the year 2014-15, Institute was working with merely four (4) computers with single printer in the administration section. Now every table has its own advanced desktops, separate printers, a common high speed printer and copier. The administration work is also supported previously by BSNL Broadband land cable services, upgraded to Optic Fiber Internet and Wi-Fi facility since 2020-21. Due to the compulsory online admission procedure, online examination paper downloading system and online T.C issuing mechanism introduced by the affiliating university, Institute has upgraded all the IT facilities required to carry on the work without any interruption. The campus has two inverter and one 60 KVS Generator for uninterrupted power supply. Besides this, accounting and billing is managed by highly useful Office Administration Software since 2018-19 and Library was upgraded from Qualsoft Library Management software to SOUL2.00 Library Management Software for better results and easy handling of records. For advanced teaching learning experience there are four ICT enabled classrooms, two Smart Class rooms and two ICT enabled Seminar halls to provide education online as well as offline for better understanding. Thus details of IT upgradation and Wi-Fi are as under during the last five years:

Year	IT Upgradation	Amount
2016-17	HP Desktop (Accounts)	106658
	ASUS Laptop (Principal)	
2017-18	Nil	
2018-19	3 in 1 Printer for (Head Clerk)	16500
2019-20	Accounting Software	
	Printer for Receipts	8650
	HP Laser jet Multifunctional Printer	16500
	(Accounts)	
2020-21	HP Desktop (2) for Library	64500

BSNL Optic Fiber network, Wi-Fi

Modems, CCTV Cameras

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 55:1

File Description	Document
Upload any additional information	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 14.14

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
8.14	8.48	9.48	5.0	5.0

File Description	Document
Upload any additional information	[View Document](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are well defined procedure and policies for the maintenance and utilization of the physical, academic and support facilities.

Every year special budgetary provisions are made for the maintenance and utilization of the infrastructure. All the physical and support facilities are maintained with the help of various committees such as college Development Committee, Purchase Committee, Library Committee etc.

College Development Committee takes decision about infrastructure and other academic and physical facilities required. CCTV's are installed in the college, library and the entire premises of the institution for the safety purpose.

Annual Maintenance conduct of Xerox machine and office software has been made with the concern people. Repair and maintenance of other physical facilities are done as and when required.

Special persons are appointed for the house keeping work of the institution.

Co-operate to or help to society we provide to make optimum use of the auditorium and sports complex and it is made available to outsiders free of cost, when it is not engaged in college activities and for the optimum use of the available infrastructure.

Some of the major procedure and policies followed by the institute are as follows:

Maintenance Policy and Procedure:

1. Department need to register a written requirement.
2. Authorities assigns the job to the agency with which an annual contract of maintenance is signed.
3. The assigned agency sends technician to resolve the complaint.
4. After completing the call the technician reports to the authority and agency of job completion.
5. Bills are submitted and payments are done through bank.

Utilization of common facilities such Auditorium, Seminar Halls and Sports equipment.

1. **Seminar Halls and ICT Room:**

1. Departments and faculty members can use Seminar Hall and ICT Rooms available in the institute by making a requisition in writing for the some in advance.
2. Upon receipt of the letter The Principal confirms the availability and department faculty can use of the specific facility.

1. **Sports Equipment and Complex:**

1. Students and college can use any of the support facility available with the Central Sports Unit.
2. Upon receipt of the requisition The Director of Physical Education and Sports makes available the required sports equipment and complex for their use.
3. After use report should be submitted to the Directors, specially reporting all facilities/equipment have been returned in good working condition. Any loss/breakage should be mentioned in the report.

Student can register themselves for participation in sports after checking their physical fitness with the help of some activities, such as stamina of the students and other things related to the physical fitness.

1. **Protocols for Use and Maintenance of Classrooms and Laboratories:**

1. Classrooms and Laboratories are allotted to the teachers as per the schedules mentioned in the teaching time table.
2. Maintenance of the Classrooms and Laboratories is done through an infrastructure maintenance committee.
3. Teachers or students needs to write their special requisition Classrooms/Laboratories in advance to the Principal.
4. Students are instructed to handle the college property carefully. If any damages occurs, it should be reported to college authorities immediately.

Library Rules and Regulation:

1. Library and Reading Room is open to all students and members of the college between 9 AM to 6 PM.
2. Strict silence be maintained in the Library and Reading Room.
3. Every student should bear identity card.
4. Two books for seven days will be issued to students after producing identity card and library card.
5. Failure to return book in time shall attract fine of Rs.1/- per day from the date when the books was due for return.
6. Marking or writing on a book with its pages off constitutes violation of Library rules. Any such activity will be treated as serious offence.
7. If the borrower finds the book issued in a bad condition he/she should bring it to the notice of the Librarian.
8. The Librarian reserves the right to recall any book any time.
9. Every student can use any type of books i.e. Reference, Text, Encyclopedias, Dictionary, Periodicals, Journals and Newspapers in Reading Room.
10. Provision for Associate membership under the discretion of Librarian.

Library is a member of INFLIBNET N-List facility through which remote access of the e-resources are provided to the users.

Annual Maintenance contracts are made for the maintenance of the infrastructure facilities such as Xerox machine, Office Administration Software, Computing Machines. Annual contract is made every year with security agency.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 50.45

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
556	535	750	522	684

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.4

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	0	9	8

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	<u>View Document</u>

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

> 1.**Soft skills**
> 2.**Language and communication skills**
> 3.**Life skills (Yoga, physical fitness, health and hygiene)**
> 4.**ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<u>View Document</u>
Any additional information	<u>View Document</u>
Link to Institutional website	<u>View Document</u>

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 9.98

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
414	68	68	40	56

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<u>View Document</u>
Any additional information	<u>View Document</u>

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 10.59

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
15	0	12	53	18

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 115.29

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 181

File Description	Document
Upload supporting data for student/alumni	
Details of student progression to higher education (Data Template)	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 84

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	19	15	26	24

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Institution provides various facilities to the students. To run smooth & healthy administration institute involves students in various bodies, administrative bodies, co-curricular and extracurricular activities throughout the year.

In institution Student Council is formed according to the guidelines of University Act 2016 subsection 99. As per university schedule Student Council are elected as per previous academic performance & contribution. Student Council consists of:

1. President

2. Secretary

3. Reservation Representative

4. Ladies Representative

5. BA I Year Representative

6. BA II Year Representative

7. BA III Year Representative

8.   Representative of NSS

9.   Representative of Cultural

10. Representative of Sports

The main objectives of the student council is to cultivate qualities like Leadership, Democracy, Patriotism, Social Responsibilities etc. among the students. Students Council are always a part of meeting related to activities like NSS, Sports & Cultural.

But in 2019-20 Dr. BAMU postponed election for student council and in 2020-21University cannot take election of student council due to COVID-19 but at college level under the president ship of Principal this body formed as per students' academic performance.

Apart from this student from various section i.e. UG & PG are appointed in various bodies of administration by The Head of the student. Like:

1.   Student Council

2.   Literacy Association / Magazine Publication

3.   Abhiyas Mandal

4.   Internal Complain Committee

5.   IQAC

Student Council and representative from various committee encourage college students to actively participate in various co-curricular and extracurricular activity. These committees are working as bridge the gap between teachers and student. Student discuss various problem with them.

These committees organize various program at college level such as Social Gathering, Teachers Day, Anchoring, Introduction of Guest & Vote of Thanks etc. which help in developing leadership qualities and for overall development of the student.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 14.6

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution**

participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	14	08	21	30

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association is a major pillar of the institution which play an important role in the development of the campus of the institution. Healthy relation between the staff & the alumni is the main course to attract them towards the institution. The college always motivate and supports the alumni to maintain healthy relation with the mother institution.

The Alumni Association as an association which contributes to development throughout the year. There is no legal registered Alumni Association in the institution. At the institutional level as per Management & Principals guidelines Alumni Association is form. Institution involves Alumni in various committees of the college for academic & other activities. Following are committees:

·   Alumni Association

·   Representative

·   President

·   Vice President

·   Secretary

·   Joint Secretary

·   Treasurer

·   Joint Treasurer

Alumni Association organize events such as alumni meet every year. Some of the activities and contribution of the alumni association are as follows:

1.   Alumni contribution through Guest Lecture, Resource Person, Visiting Faculty.

2.   Actively participate in various activity in the college cultural, sports & social gathering they help to organize different competition and program by involving student.

The Alumni Association also help student in admission process. They guide and counselling student in subject selection.

They help in survey process for admission.

The member of the alumni association have regular interaction with The Principal, The Management & Staff Member regarding the overall development of the college.

Alumni act as a role model to encourage the existing student with their guidance.

There are 150 member register as a member of association.

Thus this committee actively function throughout the year for the development & progress of the institution. The talks, meetings & sharing of experience results in which looks after the various activities to be organized by the association. It also look after systematically and also continuously keep contact and report with the college student to solve their problem.

Alumni Association created informally meet every year under the President ship of The Principal and decides the plan of action of alumni activities through the year. They decides their contribution planning for the year. Contribution ranges in varied form time, training, expertise etc. so for the association has not contributed financially. After the review in the meeting they suggest the improvement in the working of the association and check out plan for the next year.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

1. The Institution is established under the Urdu Education Society, Aurangabad. Our Founder Chairman Hon'ble Late Mr. Abdul Azeem Ex. Minister, Govt. of Maharashtra started this institute in Khuldabad region with a vision to provide higher education to rural & hilly youth especially minority girl. The college started its journey in 1989 to success providing education and community services to the surrounding are.
   - To lit the light of knowledge and make higher education easily available to hilly & rural area.
   - All round development of student leading towards responsible citizens of India.
2. As mention above the institute situated in hilly & rural areas management and head of the institute take various initiatives with teachers to spread higher education to student from various hilly & rural area, teacher done survey in various village around the Khuldabad. They meet parents guardian and aware them about higher education and give details of college facility and encourage them for education and show them importance for their future.

In survey it is observe that specially girls parents and guardian s doesn't allow them further education after HSC. Teacher specially ladies faculty done door to door survey and clear their doubts, misconception and fear regarding girls education and explain them importance of education specially for girls for her better future. This effort makes great change, parents allow girls for taking admission. As most of the admission are from rural area students are ward of farmer or labour who are financially week. Our institute allow them to pay the fees partially or gave them concession in fees. Some of our student are ward of class fourth worker in institute, they get free ship.

The institute work for all round development of student for that it make various cell and committee to run smoothly to achieve good academic result.

1. The institute has a clearly defined organization structure for the effective decision making and its implementation. The vision, mission and treatment of the institution which are uploaded on website reflects the nature of governance, perspective plan & participation of teacher in the decision making bodies of institution. The governance of the institution is carried out with the expert of various bodies.

   - **Management Council**
   - **College Development Committee**
   - **IQAC**
   - **Participation of Teachers**

   - **Management Council:** Management council of the institution have ultimate responsibility for directing the activity of the institution, ensuring it is well run and delivering the outcomes for which it has been set up.

Management council consist various member along with expert. The perspective decision making strategy of the management help to achieve goal of vision & mission of the institute.

- **College Development Committee:** College Development Committee is to represent plan strategic direction. It is a link between management and the institution over secure & ensure all need and necessary i.e. infrastructure and other developmental activities. This body take a decision of strategic plans and implement it.
- **IQAC:** Internal Quality Assurance Cell mechanism of the institution. This cell is for planning, guiding and monitoring quality assurance and quality enhancement activities of the college. This body play an important role i.e. for quality education and institutional development along with Head of the Institution & IQAC Coordinator by involving all IQAC Member and Teaching Staff for betterment in teaching learning process.

File Description	Document
Upload any additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Name of Practice: IQAC Committee

The institution promotes a culture of participative management at different levels for smooth and effective functioning. All decisions of the institutions are governed by the management. IQAC is one of the important committee which administers the organization and involves in the process of decision making. College IQAC is established with appropriate structure and processes, and with enough flexibility to meet the diverse needs of the stakeholders. IQAC is a 'participative' and 'facilitative' unit that closely work with management, faculties and students to plan out the best possible strategies. The IQAC is meant for planning, guiding and monitoring quality assurance and quality enhancement activities of the college. College IQAC plays a lead role in preparation of perspective planning and takes the responsibility of its effective implementation.

Apart from this, IQAC committee is actively involved in:

- AQAR Preparation
- Criteria wise data collection, preparation & presentation
- SSR Preparation

IQAC is a significant administrative body that is responsible for all quality matters. Responsibilities are delegated to faculties on the basis of their experience, commitment and aptitude to meet IQAC objectives. Criteria wise IQAC teams are prepared and functioning is monitored. IQAC organizes its meeting twice every year. All the stakeholders are invited, members from management, alumni, student representatives as well as local community members. The suggestion and proposals for quality enhancement from these stakeholders noted, discussed and forwarded to the competent authorities for proper implementation of the

activities. College development committee and management takes action on the recommendations of the IQAC positively.

Major initiatives taken by IQAC

- Suggestions for infrastructure development as per NAAC criteria.
- Automation of college library and development of smart classrooms.
- Development of collaborative linkages.
- Effective utilization of ICT in academic and administrative activities.
- Organization of Seminars, Webinars, Workshops & other research activities to promote research culture.
- Student welfare through introduction of short term, certificate, bridge courses and other extension programmes.
- Preparation of academic audit.
- Development of Gymnasium & Sport activities.
- Parent and alumni meet organization.
- Planning and execution of regular college activities in pandemic situation.

Every year IQAC takes review on the opinions given by each member in the last meeting and prepare a final draft in the form of a report. The report is submitted to the authorities.

Thus activities by IQAC is a good example of effective leadership and decentralization & participative management.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institutional perspective aligns with the vision and mission of the institutional which are the constant driving factors for improving academic quality, policies and strategies.

It is effectively deployed to focus on bringing quality improvements in the areas of:

1. Curricular Planning and Implementation.
2. Teaching-Learning Processes based on ICT.
3. Research, Collaboration and Extension Activities.
4. Academic infrastructural facilities.
5. Student Support Activities and Student Progression.

6. Internal Quality Assurance System.
7. Governance, Leadership and Management.

At the beginning of the academic year, various bodies and committees that constitute the organogram of the institution, chalk out the strategic plan of events and activities which will support the growth and development in these key areas and at the end of the year, a review is taken about implementation and the outcomes of the perspective plans.

One such broad in which the institutional perspective and strategic plan has been successfully implemented is that of academic infrastructural facilities, teaching, learning and research. This has been achieved through the deployment of action plan for the following initiatives:

1. College infrastructure constructed new building with spacious class rooms with ICT enable and well equipped laboratories.
2. New Certificate Courses are introduced keeping in mind their relevance and market needs, in order to empower youth through targeted recruitment, internship programs.
3. Emphasis on using the ICT Tools for effective teaching and learning.
4. Established History Research Centre in 2020-21.
5. Conferences, Seminars and Webinars are organized by various departments to give an exposure to both faculty and students about the latest global trends in academics, industry, science, environment and literature.
6. Collaboration with other colleges for faculty exchange programmes.
7. Introduction of new UG programs in science and commerce.

File Description	Document
Upload any additional information	[View Document](#)
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The institute has a vision to lit light of knowledge committed towards socioeconomic advancement of the country. The leadership of Chishtiya College is through participative management all the way through structured organizational system with the involvement of all the Stakeholders.

The key components of organizational structure of the college are Governing Body (Urdu Education Society, Chairman and Managing Council), the Principal, and Head of the Departments, Teaching staff, and Non-teaching staff and Support staff/Departments. It reviews the institutional strategic plan which in turn sets the academic aims and objectives of the institution and identifies the financial and recruitment strategies. The organizational structure lends itself to sustaining institutional capacity and educational

effectiveness through the involvement of external members in various Committees/ Boards. Various stakeholders of the institute are members of different committees constituted by the institution. The decision-making procedures are made at appropriate levels in the organizational hierarchy.

As per the university/ government guidelines, IQAC Cell, Anti-ragging Cell etc. are also in place for the institution. There are various committees with well-defined functions that give academic and administrative leadership to the institution. A committee comprising of administrative staff and faculty members are involved in the planning and implementation, academic audit and evaluation. An optimum level of decentralization is in practice through the flexibility to the departments and participative decision-making process.

Chishtiya College strictly follows the service rules according to the UGC norms and Minority Status Rules. Recruitment process is carried out according to the norms of the University, a body comprising of university representative, management representative, Principal, external subject experts decides the worthiness of the candidates by his/her performance in the interview according to the parameters specified by the University. The teaching and non-teaching staff have the benefits of PF, Gratuity, Mediclaim and other benefits as applicable. The institution follows transparent promotional policies previously through Appraisal forms and through Academic Performance Indicators (API) henceforth. Regular student feedback on improving quality of teaching learning process as well as Institutional governance are taken twice in a semester for timely corrections. This feedback is analysed and discussed with concerned faculty in the presence of Head of the Department and Principal.

Grievance redressal committee is formed including Principal, HODs' and teacher's representative who looks into the matters related to grievances of staff and students. Suggestion/complaint box is kept near the Principal office/Admin office for the same. Also, every student has assigned a mentor. Grievances related to academic and non-academic matters are conveyed through them and Head of Institute oversees both the above processes. The Institute has formed all statutory committees like Anti Ragging Committee, Internal Complaint Committee to help students and staff.

File Description	Document
Upload any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Various Welfare measure for Teaching Staff:

Various leave facility such as Duty Leave and On Duty for attending conference, seminar, orientation, Refresher & Short Term Courses. Provision of Casual leave as per university circular, Medical Leave & Maternity Leave provision for Male & Female faculty as per norms with full paid.

Loan facilities for non-teaching staff such as Home Loan, Vehicle Loan are granted.

Gratuity and Provident Fund as per rule for Teaching & Non-Teaching Staff.

Mediclaim Facility for both staff.

Wi-Fi & Internet facilities provide by institution to run work smoothly for all staff member.

Drinking water & Washroom facilities for Ladies & Gents.

Fee Concession for ward of non-teaching staff and free education for economical week employee.

Travelling allowances are given to non-teaching staff for college work.

Financial supports given to knowledge enhancement or for attending conference or seminar.

Teaching Staff	Non-Teaching Staff
Loan Facility: Home Loan, Vehicle Loan	Loan Facility: Home Loan, Vehicle Loan
Leave Facility: CL, DL, OD, ML, Maternity Leave	Leave Facility: EL, DL, ML, Maternity Leave
Gratuity, PF	Gratuity, PF
Travelling Allowances for visits for knowledge enhancement	Travelling allowances
Wi-Fi & Internet Facility	Free Education for Ward
Washrooms	Fee concession for Ward
Drinking Water	Wi-Fi & Internet Facility
Mediclaim	Washroom

Drinking Water	
Mediclaim	

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 7.88

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	02	11	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 3.2

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
12	2	2	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 24.47

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
22	14	5	1	2

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

- At the end of the every Academic Year the Management of the Institute demands Self Appraisal Reports from the teaching members. The Self Appraisal of every teachers along with their documents of achievements and Academic progress evaluated by the committee experts from the Management.

A confidential Report is prepared and forwarded to the Principal for the action. Principal then acts on the reports received by issuing letters to the concern teachers for improvement or for carrying forwards the Appraisal for CAS by the University. Through this mechanisms the institute thus maintains quit robust method, for appraising teachers academic and non- teachings activities.

The fundamental focus of the performance appraisal system at (a) benefit from and derive maximum results on the competencies and capabilities of the employees working with the institute (b) gave advantage in meeting the goals and objectives of the Institute in a result oriented manner (c) support in creating a conductive work atmosphere thereby upholding the self-respect and job satisfaction of every employee in

order to ensure that an effective performance Appraisal system is in place, the Institute and the employee ensure that the job responsibilities and requirement as well as the performance expectation are understood and interpreted in the eight manner. Considering the financial position and performance of the Institute, the performance evaluation and Appraisal system is done in a systematic manner for all the teaching and non-teaching staff of the Institute at the beginning of every academic year usually in the month of July. The teaching staff and teaching staff and teaching support staff is done as per the Performance Based Appraisal System of UGC and the related Academic performance indicators and the non-teaching staff are evaluated as per the key performance indicators. Necessary forms design by the Institute for undertaking the exercise of performance evaluation are circulated to all the employees for submitting their self-evaluation along with supporting document wherever applicable thereafter the forms are forwarded to the designated panel members with the remarks of the concerned HOD for a face to face interaction with every employee to encourage active participation and ensure an unbiased analysis and judgment is derived the panel comprises of the principal management representative Dean, HOD and the registrar. The summary of interaction and the observation of the panel are noted and accordingly recommendation is made for grant of increments and or promotion to the principal. The Institute follows a pattern of granting performance based increments considering the rating of employee performance as meets expectation. "Above expectations" and "Extraordinary performer" in certain cases, one tome rationalization is done to ensure parity for employees with similar job duties, designation grade and performance.

File Description	Document
Upload any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Institution conduct regular Internal & External Audit. The account of the Institution is subjected to an audit by the certified external charted accountant appointed by the Management. The Income and expenditure audited by the Internal and External Auditors as per Govt. norms and as per the policy of Management.

Internal Audit:

The Finance committee and Management evaluate the methods and priorities of utilization of the resources by a C.A. Named Anwar Husain and co is done by Institution every year regularly. Internal auditor examine issue related to college.

External Audit:

External Audit done by Institution by External agencies, i.e. JD, Senior Auditor and Auditor General AG Audit. These agencies carried out Audit as per Govt. Schedule. In this Audit all information is given such as Audit register, Students Report, Strength of Student for non-grant and grant div., list of Teaching and non-teaching staff with granted and non-granted post, work load, salary allowances for Teaching non-

teaching on the basis of granted and non-granted.

During the verification process if some objections are taken by the auditors, the following is followed by the Institution.

1. On receiving the note about the objection and quires, immediate action are taken by the Institution the case is taken to avoid its repetition.
2. The auditors suggest the correction and are following immediately.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institute has well defined and systematic procedure for effective and optimal usage of the available resources. The resource utilization & fund mobilization are monitored regularly by the account sections. College Development Committee (CDC) takes final decision in this regards. At the beginning of new academic session, department wise, tentative budget of the expenditure estimation is given in the meeting. Management decides the final amount of expenditure and send exact amount to the principal. All the expenditures are made with the due concern from the respective departments and units. Workshops, Conferences, Study Tours are arranged for which management financially support. In emergency

conditions like natural calamities, institution raise funds from staffs, students and local leaders. The management has Lion's share in upgrading the infrastructure and modernizing the look of the institute.

Institution always try for optimal utilization of available resources. Resource is just not about funds but it is also related to human resources and infrastructural facilities.

- College Conference Hall is made available for different community programmers and Govt. Offices also.
- LCD Projector is provided for specific reasons to other agencies also.
- The Institute takes responsibility to provide all necessary arrangement required as polling booth local elections.
- College sport ground is also shared to community for development of sport culture in village.
- Craft Awareness Programme organized by the institute in collaboration with Marathwada (COHANDS) arranged in institute is also effective optimal utilization of resources.
- Local people has given access for water source available in institute campus, as they face water scarcity especially in summer season.

Institute library is used by research scholars, students and needy persons free of cost.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

- significantly for institutionalizing the quality assurance strategies and processes some of the contribution are i.e. feedback mechanism, mentor-mentee mechanism academic and administrative audit and use of ICT in teaching learning process.
- Academic & Administrative Audit (AAA):

- From academic year 2016-17. AAA started suggested by IQAC. Function of this body is to improve quality education, upgradation of staff and smooth and transparency in administrative system.

- Administrative Audit:

- Institution Authority reforms the Administrative Audit Committee. Function of this committee to

evaluate the efficiency and effectiveness of the administrative procedure. It includes assessment policies, strategies and function of the administrative department and control of the overall administrative system. The member of committee done every academic year they observe various things. There are 12 member in the administration. In account section all register are maintain properly there is a satisfactory work of account section. From the discussion of office staff it's come to know by committee all major registers are maintain and updated. All the major work of the office is ICT based such as admission process, financial audit and scholarship all these process are fully computerized. Personal files of all employees are maintain properly and updated, yearly inspection has been conducted. Thus it is observe by the committee that overall well satisfied work done by administrative staff. Some suggestion are also given by the committee to office staff to update themselves and use of ICT is necessary for all staff.

○ Academic Audit:

○ Academic Audit is a process of systematic method of reviewing quality of academic process in the Institution. It is related with quality assurance and enhancing the quality of academic activities in higher education. By the suggestion of IQAC institute starts this mechanism from the academic year 2016-17. This audit conducted by college involving external faculty who are a member of academic audit.

Function of this Academic Audit to evaluate the teaching learning process for the progression of the staff and the student.External faculty discuss with all department and check the procedure of teaching learning process. They also suggest use of ICT in teaching learning process is necessary as per need of modern era. Institute faced this Academic Audit done by the affiliating University for the last 3 years. Reports for the same has been submitted to the University in the prescribed formats.

○ Mentor: Mentee Mechanism:

○ This mechanism is also start as IQAC initiatives for the betterment of student. As the institute situated in remote or hilly area. Majority of the students are came from rural area, they are unaware of various information. Regularity of students are big issue. Head of the Institution allotted 40 students for each faculty as their mentor. Function of mentor is to is to keep track of the overall progress of his/ her mentee and redress the grievances if any of the mentee. Thus this process is successfully implemented from last three years.

○ Infrastructure Development: On the recommendation of IQAC, the Management has taken a huge initiative to develop its present infrastructure. Now College is having a three floor construction with well-maintained laboratories, ICT facility, clean and green campus and adequate increased classroom capacity.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

- IQAC is one of the body in the Institution which work for quality education. It monitors and reviews the teaching learning process regularly. The quality of teachers is reviewed through a self-appraisal performance method and design a structured feedback form on teachers, curriculum and other facility. Based on this feedback various activities and reforms where introduced.

Secondly the teaching learning process students, for them various methodologies used for holistic development of the learner through student supports activities. In the Institution students came from rural area or remote area they have several problems with them different process involved are sensitization of students social issue through different committee. The course outcome, programme out come and programme specific outcome attainment measurement mechanism are frequently reviewed by various methods.

Two examples of Institutional Review:

1. Innovation and creativity in Teaching Learning:

Diversity of the student body in terms of their educational back ground and experience make it necessary to implement innovative teaching strategies to enhance students' centric learning.

Different faculty used various methods to facilitated quality learning. Language department organize various activity like seminar, projects, group discussion and competition like elocution, essay, debate to develop their language skills.. department of social science organized activities like field visits, excursion, group discussion along with seminar projects by giving hem various topics on social issues, so they can aware various social problem and try to solve themselves. Practical departments adopted practical and demonstration methods by inviting various expertise and show them practically which are syllabus related. By showing theme clips on projector various practical they easily understand and try to done Self. For evaluation, various competition are organized at college level encourage them to participate in campus and off campus activities.

As college introduced Science Stream also, department of science subject adopt experimental learning methods like exhibitions, live demonstration of experiment and group discussion.

All department are well equipped with various instrument material and equipment.

1.Enhancement ICT Facility:

ICT in education is the mode of education that is used information and communication technology to support, enhance and optimize the delivery of information. Worldwide research has shown that ICT can lead to an improves students learning and better teaching methods.

To meet the growing need of global knowledge requirement, the IQAC and the Head of the Institution motivated the faculty to adopted ICT enable teaching methodology. Teachers and supports staff are encourage to participate in ICT training and orientation programme. Institution have its own computer center in the college campus. Hence IQAC encourage faculty for use of ICT. They provide internet facility in the campus through Wi-Fi.

LCD projector are used for showing slides clips, Films, videos on subject related matters, teaching through PPT presentations.

6.5.3 Quality assurance initiatives of the institution include:

1.**Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2.**Collaborative quality intitiatives with other institution(s)**
3.**Participation in NIRF**
4.**any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document

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Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The institute takes several measures in gender equity & sensitization in curriculum implementation. Department of Sociology, Home Science, Geography etc., offers certain courses that covers gender issues for eg. Diet Planning for males & females in all age groups in home science.

The institute promotes gender sensitization through co-curriculum activities like seminars, webinars, workshops, guest lectures, rallies and counselling. In collaboration with university ICC & Police Department, College ICC took initiative for workshop on self-defense. Periodically gest lectures are arranged on women empowerment by NSS. ICC always promote students to participate in group discussions and share their views on different aspects.

As per the norms laid by University/UGC institute constituted committees like Grievance Redressal Cell, Anti Ragging, ICC and Mentor-Mentee system is effectively working for well-being of students & staff. The functions of these committees are displayed on the website and information is being disseminated to the student through mentation and induction programme. The institute has a policy of appreciating faculty without gender bias. Women faculties are nominated based on their ability as heads of department & conveners of various committees and discharging their duties efficiently.

College campus is well equipped with CCTC to provide safety & security to students. All students & staffs are provided ID Cards and special care is taken for their academic, emotional, social & cognitive development. Special efforts are taken to provide fear free environment to girl students. Discipline is also maintained and it also provides a sense of security to the students and even their guardians.

Separate washrooms are provided to male & female students. Washrooms ae provided with sanitary napkin vending machines. Separate girl's room and day-care-center is provided in the campus by management.

Institute is successful in caring for its diverse students and staff harmoniously in its efforts to steadily achieve its vision & mission. Additional initiatives ensure active participation of students in co-curricular activities including sports and NSS.

File Description	Document
Link for annual gender sensitization action plan	[View Document](#)
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

> 1. Solar energy
> 2. Biogas plant
> 3. Wheeling to the Grid
> 4. Sensor-based energy conservation
> 5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

In order to reduce waste at campus recycling efforts must be improved and organic recycling services must be provided, additional & student, faculty & staff must be properly educated on proper waste management practices. Institute take care to keep campus clean & See that minimum   waste is created for that purpose, cleaners are appointed, who clean entire college building time to time . Staff and student also take efforts to do so. NSS unit take efforts time to time to keep campus clean and green. Swachhta Abhiyan cleanliness drive and tree plantation is main focus of NSS unit. Dustbin is kept on particular distance so the use it properly by student and staff. Dry waste i.e. leaf, paper and other material burn time to time. Plastic ban initiatives taken by institute. Apart from this another plastic scrap is separately collected & given to scrap collector regularly. Remaining waste is collected & put in garbage which is collected by municipal corporation people time to time. Board displaying, water conservation & cleanliness are put and places. This create awareness among student regarding health & hygiene.

The Institute has good drainage system which is connected to main drainage system of Municipal Corporation. Water harvesting system is done in college campus. Systematic usage of water management was done i.e. Drinking water washroom etc.

The authority also take care i.e. encourage & promote to office staff for less use of paper in the office work for regular use. If necessary both side of paper are used i.e. another practice i.e. instead of notice on paper, notice for student on black board written with chalk and for staff massages is given by

SMS forward on college WhatsApp group. Student are given notices of examination, practical, program, dates & notices by way of SMS system through mentor manatee group. If require phone call are practices in urgent.

Efforts are taken to create minimum E- waste. E- Waste Created is stored or forwarded to management & the process of disposal of E- waste in progress.

Thus the Institute take care of all waste management and try to keep campus green & clean so that staff & student stay safe healthy forever.

File Description	Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: E. None of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

04-08-2022 11:03:08

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document]()
Any other relevant information	[View Document]()

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document]()
Any other relevant information	[View Document]()
Link for any other relevant information	[View Document]()

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Chishtiya College of Arts, Science and Commerce, Khuldabad run under the minority institute i.e. Urdu Education Society. Though the faculties are appointed from various religion and cast. It provide all facility healthy environment to all.

Institute Vision "To lift the knowledge and make higher education easily available to hilly and rural youth." And Mission "All round development of student leading towards responsible citizens of India."

The institute where student of all caste, religion, creeds and language are encouraged to be part of this

temple of learning. Institute is importing education to meet the needs of this region as well as to make available a source for academic development and excellence.

The college organize and conducted several activities to build and promote an environment for ethical, cultural and spiritual values among the student & staff and develop the emotional and religious feeling among them. Commemorative days are celebrated on the campus with the initiative and support of management for not only recreation and amusement but also to generate the feeling of oneness & social harmony.

The college and its teacher and staff jointly celebrates the cultural and regional festivals like Teacher's Day, Orientation, Induction, Farewell Program, Rally, Oath, Plantation, Youth Day, Women's Day, Yoga Day, Festival like Ramadan, Rakhi, Sanskruti etc. religious ritual activities are performed in the campus.

The Institute / College also organizes regularly Annual Social Gatherings for students. Students from all walks of life, from diverse background whether social, economic or religious gather to celebrate the Annual Function. This gives rise to the Communal Harmony and religious tolerance. Celebration of Social Gatherings also leads to the enhancement of various skills of the student through Stage / Acting performances, Singing, Mehndi, Rangoli, Sports, Election, Debate Competitions and Arrangement of Food Fares showcases the perfect taste of inclusive environment for all types of cast and creed.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

India, as a country includes individuals with diverse backgrounds i.e. cultural, social, economic, linguistic and ethics diversities governed and guided by the constitution irrespective of caste, region and sex.

Mission of the institution is "All round development of students leading towards responsible citizen of India."

Chishtiya College Khuldabad has been committed to educating student as continuously aware citizens sensitized to their fundamental rights and duties. Various programme and activities are organized by various department in the institution.

To equip students with the knowledge, skill & values that are necessary for sustaining ones balance between a livelihood & life b providing an effective, supportive, safe, accessible and affordable learning environment. These element are inculcated in the value system of the college community.

The student on inspired by participating in various programs on cultural, tradition, values, duties and

responsibilities by inviting prominent people. The institute conducts awareness program through various unit on the Plastic ban, Cleanliness Drive, Swacch Bharat Abhiyan etc. involving student.

The college establishes policies that care values, code of conduct is prepared for students and staff and everyone should obey the conduct rules.

Ø NSS unit regularly organize special & regular camp under this, slum development, upgradation and cleanliness drives are taken.

Ø Program on Gender Sensitization, Sexual Harassment and Women Empowerment by Dept. of Home Science has been conducted regularly.

Ø Program on Importance of Voting on Voter's Day & Samvidhan Diwas conducted by Political Science Department.

Ø Hindi Diwas & Marathi Week celebrated by Hindi & Marathi Department to promote National & Regional language.

Ø Cultural department organize various program on social issues through Drama, Singing, Poetry or organize various competition for awareness, leadership quality, responsibility in student.

Ø Dept. of History organize educational tour to historical sites, sensitizing the student to the need to protect our rich cultured heritage.

Guest lecture, Workshop and Seminar are arranged by various department by eminent personality to deliver lecture on ethics, values, duties & responsibilities on saving the environment. Also above topic are enlisted in Elocution, Debate, Project & Class Presentation.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institute celebrates and organizes various events and festivals of National and International commemorative days which reflects the great heritage of India.. These celebration and occasion is to educate our student on the history, tradition and practice on India in engaging and participating ways.

1. Institute celebrates Indian Independence Day, Republic Day, Marathwada Mukti Sangram Day on 17th September, and Maharashtra Day with Labour Day on 1st May enthusiastically by hoisting and unfurling the Tricolor and organizing lecture by eminent personalities, speeches by students, tree plantation drives. This type of celebration encourages a sense of National Integration and secularism among the students.
2. International Yoga Day celebrated on 21st June. All the staff and student participate in the Yoga Session to acknowledge the transitional role of yoga.
3. 23rd August celebrated as University Foundation Day and 14th January as University Extension Day. Celebration of both days refreshes the history and importance of university in higher education.
4. Departments organize various events and activities to commemorate important days, such as Hindi Diwas on 14th September, Geography Day on 14th January, Constitution Day on 26th November, National Voters Day on 25th January, Wachan Prerna Diwas on 14th October, 05th September is celebrated as Teacher's Day to remember Dr. Sarvepalli Radhakrishnan etc. While celebrating these days the respective departments organizes various activities for student to inculcate various skills and knowledge enhancement such as Essay, Debate, Poetry, Speech and Elocution competition, activities for student to enrich knowledge of Geography, Guest Lecture on the importance of constitution, to spread awareness about the importance of election and role of citizen as voters, to remember former president of India APJ Abdul Kalam. Students were encouraged by teachers to develop reading habit.
5. 08th March celebrated as "Women's Day". On this occasion Dept. of Home Science and Internal Complaint Committee organizes various program on Women's Empowerment and safety.
6. Institute also celebrates regularly Birth and Death anniversaries of all National Heroes, Social Activists and Historian such as Ambedkar Jayanti, Sant Gadge Baba Jayanti, Vivekanand Jayanti, Gandhiji Death Anniversary, Mahatma Phule and Savitribai Phule Jayanti, Jijamata Jayanti, Rajeshri Shahu Maharaj Jayanti, Shivaji Jayanti, Annabhau Sathe Jayanti, Vasantrao Naik Jayanti, Subhash Chandra Bose Jayanti. All these anniversary were celebrated regularly by the various dept. in the institution by organizing various lectures, activities to aware students about their work for society and Nation.
7. Mahatma Gandhi's Birth anniversary on 2nd Oct celebrated as Swacch Bharat Abhiyan since 2014

by NSS.

8. 7th September is the birth anniversary of the Founder Chairman of Urdu Education Society

Mr. Abdul Azeem Sahab. This day is celebrated with the chanting of Qur'anic verses followed by various programs in remembrance of the great soul who was the pioneer in introducing higher education in the rural area of Khuldabad.

1. 22nd February celebrated as National Education Day in the memory of Maulana Abul Kalam Azad. Exhibition of rare books, lectures by eminent scholars are the usual activities every year. In the year 2021 on 22nd February institute organized a National Level Seminar on Literature, Culture & Journalism: A Contemporary Review along with Maulana Abul Kalam Azad Chair, Dr. Babasaheb Ambedkar Marathwada University.

File Description	Document
Link for any other relevant information	[View Document](#)
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)
Link for Geotagged photographs of some of the events	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice 1

1. **Title of the Practice:** Community Development and Awareness Services.
2. **Goal:** To create awareness regarding education, Cleanliness and hygiene. To develop the surrounding community in which the institute is situated. To provide expertise of the highly educated persons of the institute to the community. To use the physical energy and intelligence of the College students for the benefit of the community. To make students aware of their constitutional Rights and responsibility towards community. To improve the hygienic and educational mentality of the rural and tribal area.
3. **The Context:** The College is located in rural backward and hilly area of Aurangabad district of Maharashtra. Most of the population are below poverty line and belongs to tribal and Muslim Minority with educational, economically backward and superstitious group. They lack the knowledge of importance of cleanliness and education. Majority of the students coming to college are ignorant of their Rights and Duties as a citizen of India. Hence it was need of the day to make the students aware of their Rights and Duties towards the community first and then develop the community with the help of these students. The villages and the towns surrounding the institution lacks proper hygienic conditions in day to day life. Most of the families involved in Agricultural

farming and are poorly literate or illiterate. The Economic condition is also mostly poor. Hence, the idea to develop the community and make them aware of their living condition took place. Since the establishment of the institution. So that the surrounding community can understand the need of the hour and develop themselves and their surroundings.

4. **The Practice:**

2016-17

1. **Special Camp:** 7 days Special Camp with main theme as **'Youth for Water Conservation'** was conducted where student's activity participated in field work and cultural activities, Guest lectures on disaster management, water management, competitive examination etc. along with interactive session was carried out successfully.

2. **Regular One Day Camp:** NSS activities aims to give a chance to understand the community and their problems to fulfill this goals programmes such as swacchta abhiyan, van mahotsav and water conservation. NSS unit and PANI foundation collaboratively work together for betterment of society world literacy day, NSS foundation day, women's day were celebrated by arranging lectures and workshops were students activity participated.

2017-18

Special Camp: Programmes related to women education, Aids awareness, water conservation, environmental cleanliness etc. were   successfully conducted for youths cultural programmes were arranges to give chance to explore their talents. Resource person from   concerned fields delivered lectures.

         Regular One Day Camp: NSS unit regularly conduct Van Mahotsav in the month of July to create environmental awareness. In addition to   this, Plastic Mukti Abhiyan and bicycle rally was also undertaken. Voting awareness, traffic awareness and AIDS awareness initiatives were   also taken.

2018-19

Special Camp: Sulibhanjan area was selected for the special camp of NSS, covering the theme 'Youth for Water Conservation'. Awareness programmes such as sustainable development of rural area, youth's contribution in cleanliness drive and issues related to women were executed. Socio-Economic survey of brick-makers from the area was also undertaken.

Regular Programmes: NSS activities develop sense of responsibility among students towards community to solve the problems of local communities. AIDS awareness and anti-tobacco addiction awareness programmes were planned. Regular cleanliness drives and environment related issues were also given priority while planning the programmes.

2019-20

Special Camp: A special camp based on the theme "Youth for Cleanliness and Environment" was conducted at Sulibhanjan. Khuldabad is historical place surrounded by different monuments to create social awareness cleanliness drives of these places were taken during this camp. Thought provoking section on the subjects related to plastic free environment, personality development, water conservation, health & cleanliness were carried out during these days.

Regular Programmes: As a regular practice major national and international days were celebrated in the campus. 'Van Mahotsav' was also executed by arranging lectures and doing tree plantation in campus. To create social responsibility among students Plastic Mukti Abhiyan and swacchta rallies were arranged.

2020-21

Special Camp: Due to Covid-19 pandemic as per university guidelines special camp was not arranged by the institute.

Regular Programmes: In academic year 2020-21 various community development and awareness programmes were conducted through NSS such as Tree Plantation, Blood Donation & Guest Lectures on Women Empowerment, Competitive Exam Guidance and College Sensitization etc. National & International days were celebrated y NSS Volunteers such as International Yoga Day, Youth Day etc.

5. Evidence of Success:

2016-17: The surrounding villages adopted by NSS unit for community development actively participated in activates conducted by college. This helped students and staff to understand local problems, a good rapport was established between them. In Swachhta Abhiyan village people took initiative and in Pani Foundation also they enthusiastically participated.

2017-18: Voting awareness programme conducted by NSS proved to be very useful for getting Voted ID. Similarly students started using helmets & following traffic rules when they get informed properly through traffic rules awareness programmes. College staff & students voluntarily tested for AIDS ELISA Test, taken during AIDS awareness programme.

2018-19: NSS unit carried out various programmes related to gender sensitization, health awareness, environmental awareness and cleanliness drives. Suggested methods for water harvesting were adopted by village. Villagers and students developed a sense of responsibility and awareness regarding environment and health. Removal of stilt was done by volunteers from that 3000 villagers benefitted.

2019-20: Through cleanliness drives NSS unit cleaned historical places in & around Khuldabad. The campus of Hazrat ZarZari Zar Baksh Shrine of two acres was made clean and plastic free by NSS volunteers. Socio-Economic survey of brick makers from Sulibhanjan was done and data collected was forwarded to the Tahsildar (Govt.) for implementation of government schemes.

2020-21: Due to pandemic, online activities were conducted and students gave online feedback, photos and videos. Resource persons were invited and lectures were arranged on National and International days. Students were given oath on voter's day. Blood donation camp was organized where 15 college students donated blood.

The result of success indicates that there is hope for betterment if we work sincerely towards any goal.

6. Problems Encountered And Resources Required:

To deal with the educationally and economically weaker section is itself a great task. Convincing the Panchayats for the work to be carried out in their village is in the beginning time consuming. Later convening the people of the village for accepting the help and support of the College volunteers in

developing their surrounding and creating awareness is a problem. Facing the adverse conditions such aslack of electricity, proper shelter water etc., for 7 days of village life and still carrying out the objectives successfully. Financial support provided by the University is limited it needed to be increased. Poor transportation facilities to reach out to the villages situated in remote areas. Poor hygienic conditions of the surrounding where the volunteers stay for one or seven days.

7. Notes:

Community needs to be well aware and understanding them only it will provide you the favorable surrounding forth promotion and development of education. If the community is healthy in all respect then only the works of spreading providing education in healthy atmosphere impossible.

Best Practice 2

1. **Title of the Practice:**

Women Health Awareness and Entrepreneurship Development Services.

2. Goal:

- To create awareness regarding importance of education, cleanliness and hygiene in daily life.
- To improve the life standards of the surrounding community in which the institute is situated through entrepreneurship skills.
- To inform and empower women to take care and responsibility for their health.
- To provide guidance for the right nutrition for good health necessary for Women.
- To provide facilities for acquainting rural girls with the Modern Urban facilities available.

1. **The Context:**

Theme for 2019 **"Healthy Diets"** In 2019-20 Dept. of Home Science organized various programmes to celebrate Nutrition Month. During the period from 1st Sept. to 30th Sept. 2019 the Dept. arranged a Diet counselling session to pregnant and lactating Mothers of Khuldabad through its "Diet Counselling Centre" on 4th Sept. 2019. Both the faculty members of the department Counselled Women who were pregnant and lactating with printed diet charts supply free of charges.

Posters and Slogan Competition were arranged on 10th Sept. 2019 for the students of the institute. The theme of the competition was "Nutrition During Anemia". Through this students were encouraged to find out details of causes of Anemia and right nutrition to overcome this deficiency. On 16th Sept. 2019, the Dept. visited the surrounding localities to take out cleanliness drive and create awareness about the importance of cleanliness in maintain "good health. The drive themed as "Clean Area Safe Area" Students of Home Science along with the faculty informed the women how to manage the kitchen Waste and proper disposal of other Waste material by visiting the surrounding slum areas.

On 21st Sept. 2019 Dept. of Home Science arranged programme in two sessions Morning session from

10am to 1pm was dedicated to "Cooking Competition" based on "Iron Rich Recipes" to enhance cooking skills with nutritional value in the students. The competition was judged by Dr. Anuja Kandi and students were awarded y certificates under various categories.

The second session of the day began at 2pm. It was a lecture on "Adolescent Girls Health and Diet". Ms. Anuja Kandi, Head, Dept. of Home Science, Dagdojirao Deshmukh College, Waluj, Aurangabad delivered a lecture on "Adolescent Girls Health and Diet". She pointed out the causes for the weakness and deficiencies in Adolescent Girls and discussed some remedies for good health in that age. He programme was attended by all the college girls and from the community and their mothers.

Home Science Department arranged a one day Workshop on "Zardozi and Embroidery" to enhance the skill of handwork among students. The workshop was organized on 30th Aug. 2019. This workshop aimed to make the ladies self-reliant and enhance their skills.

To get acquainted with modern and urban equipment and enhancement in their knowledge, Home Science development visited a full-fledged Home Science lab of Dr. Rafiq Zakaria College for Women with the Home Science students on 3rd Oct 2019.

The visit was an attempt to improve the learning methods of methods students by observing the work and practices at urban colleges. To make students aware of the best possible scope in studying Home Science subject, these visits helps a lot in enhancing their Knowledge.

1. **The Practice:**

2016-17: Every year first week of September i.e. 1-7 Sept is celebrated as nutrition Week throughout India. Considering the deprived health status of adolescent girls Dept. of Home Science organized different awareness programmes such as nutritious recipe contest, Salad Decoration contest etc. Home sci. students demonstrated proper way of hand washing and proper use of hand sanitizer to pre-scholar children. To make women self-sufficient, Home Sci. department took initiative by organizing workshop on tie & dye method of fabric coloring.

2017-18: Dept. of Home Sci. arranged various programmes to spread awareness regarding health & nutrition. Balanced diet charts were distributed among adolescent girls and BMI determination camp was arranged as a part of Nutrition Week activity. Govt. Health Officer Dr. More Madam guided students on women's health. Collaborative skilled development programme were also arranged.

2018-19: As a part of special drive of National Nutrition Month based on the theme 'Sahi Poshan Desh Roshan' Dept. of Home Science arranged and successfully conducted awareness programmes on health & nutrition. Slogan competition, poster making competition, nutritious recipe contest were taken. Dept. of Home Sci. as a part of extension activity started diet counselling center in campus for college students and local ladies. To sensitize parents for immunization for Rubella, Vaccine drive was arranged. To develop entrepreneurship among students, field visit to NGO was arranged where students get chance to interact with entrepreneurs.

2019-20: Dept. of Home Sci. works towards the development & awareness of entrepreneurship spirit among the women. Diet counselling center focused on the counselling of pregnant and lactating mothers.

Considering anemia as a major problem, guest lecture on "Adolescent Girl's Health & Diet" was arranged and cooking competition based on "Iron rich recipes" was also carried out. The workshop on 'Zardoji & Hand Embroidery' aimed to improve the skills of handwork benefitted students and local ladies.

2020-21: Considering Covid-19 pandemic, different online activities covering women health and entrepreneurship development awareness seminar were conducted. Online Nutrition Awareness Quiz, Slogan & Essay Competitions along with Nutritious Recipe Competition were organized. Breast Feeding Week was celebrated by arranging competitions and quizzes.

1. **Evidence of Success:**

2016-17: During Nutrition Week students actively participated in activities such as Nutritious recipe contest, salad decoration, slogan making etc. which improved the capability & creativity of students. Workshop on tie & dye motivated students to prepare handkerchiefs, dupattas & bedsheets for sale.

2017-18: Through cleanliness drive, students understood problems of housewives. Lecture on Women's health gave students and ladies chance to interact with experts for resolving their problems. Through handicraft program students get opportunity to become entrepreneurs.

2018-19: Participation in various Nutrition month activities developed. Student's skills and interaction with experts gave them new insight to work confidently. Visit to NGO, Savitribai Phule Ekatm Sanstha proved to be very beneficial as students actually see working of Swayam Bachat Gut, Annapurana Canteen and Fashion Designer Boutique.

2019-20: Programmes related to health and nutrition proved to be beneficial in creating awareness as students start implementing the knowledge in day-to-day life. Through cooking competition they get chance to show their culinary skills. Diet counselling center gave student chance to develop therapeutic diets. Zardoji & Embroidery workshops enhanced student's skills and provided opportunity to become self-reliant and financially independent.

2020-21: Through online programmes students acquired knowledge of basic IT facilities. Most of the students submitted slogans, poster through online mode. They created videos of their recipes and helped in creating google forms.

1. **Problems Encountered and Resources Required:**

To deal with educationally and economically weaker sections is itself a great task. Convincing to the parents of girl students for visiting out of campus places. Poor transportation facilities to reach out to the villages situated in remote areas. Better ICT facilities required at the department. Financial support should be increased to organize such events.

1. **Notes:**

If the society is healthy in all respect then the development of the society leads in the right direction. Woman makes the half of the population, thus needs to be paid attention in all respect. Her health comes on top of the list for a better and happy family and society.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

Chishtiya College of Arts, Science and Commerce has played a pivotal role in providing educational opportunities to the rural and hilly areas surrounding it. The college has completed 32 years of its existence by promoting excellence in the field of education, recognizing its privilege position as a premier institute of higher learning. The institute makes consistent efforts in fulfilling its social responsibility toward the down trodden sections of society.

The college was awarded 'C++'in Feb. 2004 and grade 'B' with CGPA 2.05 in Feb 2014 by National Assessment and Accreditation Council, Bangalore. The new found status by way of NAAC accreditation inspired the faculty and administrative staff to give their best which in turn resulted in quality enhancement in the areas of academics, sports and cultural activities. The institute is preparing for its 3rd Cycle of Accreditation.

Vision of the Institute is to 'Lit the light of knowledge and make higher education easily available to hilly and rural youths.' Institute adheres to its mission of 'all round development of students leading towards a responsible citizen of India.'

The Founder Chairman of the Institute Late Hon'ble Abdul Azeem was a prominent Educationist. He had an ideology 'Education for All'. He nurtured the dream of all round development of students leading towards a responsible citizen of India. The statement became the mission of the institute. The Institute is striving for the all-round development of the students since 1989 in the rural and hilly areas of Khuldabad surrounded by nearly eight tribal areas. The Institute is also committed to provide higher education easily available to the rural youths, especially girls through various government scholarships to minimize the financial burden. The Institute stand apart from all other College by placing greater emphasis on preparing students to face challenges of modern life. The Institute aims at instilling a sense of self-discipline and accountability among students and developing a respect of democratic, ethical and moral Values. Being a Minority Institute it takes special care in providing higher education to the minority girl students. It also takes efforts to reach out to the youths of economically weaker section of the community and encourage them to continue their studies. Few distinctive features of the Institute are:

1. Institute facilitates students in the vertical academic progression to highest degree. It provides education from UG to PG in several prominent subjects and reserach opportunity leading to Ph.D in History. In some subjects recognized Guides are also available to proceed the students to Ph.D.

2. Community Outreach Programmes by NSS and other departments makes the Institute a pioneer in the field.

3. Special Open University study center to provide UG, PG and Certificate Courses for those who are unable to complete their studies regularly.

4. Well-equipped Library with a collection of rare books and manuscripts of Sufism.

5. Computer Center with Internet and Wi-Fi Facility to facilitate teachers and students in their daily teaching learning process.

6. Green and Naturally ventilated campus.

7. The Institute has well qualified and experienced staff with 90% faculty members having Ph.Ds. as the highest qualification at present.

8. Adequate infrastructural facilities, well equipped laboratories and co-curricular/extra-curricular facilities.

9. Nearly 60% of the students of the Institute belongs to remote and tribal areas surrounding the town. Thus making higher education easily available to rural youths.

10. Institute's Sports Unit excels in providing opportunities to talented sportsperson in participating National/ International Sports Events. The Sports unit also have a number of achievements to its credit.

11. First Institute of Higher Education with variety of courses and facilities in the taluka.

Today the college is able to position itself as a reputed educational entity in fields ranging from academics, sports activities and cultural programme by providing access to quality education for all, with special emphasis on under privileged and minority students enrolling from geographically and economical backward area.

The institution promises to act as a catalyst to bring about a positive change in the minds of stakeholders for the uplifment of mankind and safety environment.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Additional Information: Institute has set some short term goals and Long term goals.

Most of the short term goals during the assessment period has been achieved. There are some long term goals yet to achieve. The Institute is marching firmly towards the achievement of its target.

Short Term Goals:

Introduction of Skill and Capability enhancement certificate courses.

To increase number of ICT enabled classrooms.

Improvement of Science Laboratories.

Introduction of more Bridge Courses for slow learners.

Generation of funds for the economically weaker section to meet the Higher education expenses.

Organization of International/National level Seminars/ Conferences.

Career Guidance and Counselling through a well maintained Cell.

Promotional of Research culture among students and teachers.

Extend the facility of internet through making Wi- Fi enabled campus.

Upgradation and extension of Library Services.

Going for ISO Certification.

Efforts to obtain awards in cultural and extension activities

Establishing formal registered Alumni Association.

Long Term Goals

1. To launch new more undergraduate Courses.
2. Introduction of modules for improving Communication skills.
3. To develop more ICT enabled Class rooms.
4. To streamline the process of feedback from the other stakeholders and its quantitative assessment by

IQAC.

5. To conduct systematic Academic and Administrative Audits by External Agency.

6. Strengthening of e-governance.

7. Installation of additional Dept. wise CCTV surveillance system.

8. Digital Library services.

9. To start departmental level Short Term Courses to build the gap between the slow and fast learners, Bridge Courses.

Concluding Remarks :

Conclusion:

Institute was established in 1989 with single faculty of Arts, providing only B.A degree. It gradually added Post Graduate degree in four subjects i.e. Urdu, Marathi, History and Political Science and then B.Sc. degree. In the year 2021- 2022 new feathers of B.Com. and History Research Center are included to it. To provide skill oriented courses Institute added two certificate courses of Anganwadi Teacher's Training and Communicative English. Beside this the campus also have Yashwantrao Chavan Maharashtra Open University's Study Center imparting distance education in B.A and M.A along with Two certificate courses in Communicative Arabic and Communicative English.

During its journey of 32 years of imparting higher education with dedication and sincerity, Institute underwent NAAC assessment and accreditation process twice. First in the year 2004 achieving 'C++' grade and second in 2014 with improvement in the grade to 'B'. Presently going for the third cycle, hoping for the improved grades. With Upgraded website, increased use of ICT in teaching- learning process and administrative work, more student centric activities, improved methods of evaluation, bridging the gap between slow learners and fast learners in more planned way, providing opportunities for the skill development and career counselling with proper mechanism, introduction of Mentor-Mentee mechanism, organization of National and International Seminars/Webinars, regularization of research promotion activities, providing opportunities to teachers for professional development and placement to higher grades, huge infrastructure development with the introduction of new programs and courses Institute is now ready to go for the third cycle of assessment by NAAC.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. Number of mentors Answer before DVV Verification : 38 Answer after DVV Verification: 40 Remark : DVV has made the changes as per EP- 3.1
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 587 Answer after DVV Verification: 751 Remark : DVV has made the changes as per 2.4.1
2.6.3	**Average pass percentage of Students during last five years** 2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>157</td><td>194</td><td>190</td><td>184</td><td>217</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>157</td><td>194</td><td>190</td><td>184</td><td>216</td></tr></table> 2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr></table>
3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years** 3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
42	14	22	21	24

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

Remark : Relevant weblink has not shared by HEI.

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** 3.4.3.1. **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19	15	13	13	12

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
08	08	04	11	07

Remark : DVV has not consider days activities.

3.4.4	**Average percentage of students participating in extension activities at 3.4.3. above during last five years** 3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
561	658	1540	905	942

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
409	452	445	519	379

Remark : DVV has not consider those students participated in days activities.

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
52304	18885	60687	102911	2520

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.52	0.18	0.60	1.0	0.0025

Remark : DVV has converted the value into lakhs only.

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year
Answer before DVV Verification : 68
Answer after DVV Verification: 14

Remark : DVV has made the changes as per average of teacher and students using library per day on (dates) DVV has made the changes as per average of teacher and students using library per day on (dates)

4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
814400	848350	948466	501521	501243

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
8.14	8.48	9.48	5.0	5.0

Remark : DVV has converted the value into lakhs only.

7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: E. None of the above Remark : HEI has not shared any relevant supporting documents.
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has made the changes as per shared report by HEI.

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>07</td><td>06</td><td>06</td><td>05</td><td>05</td></tr></table> Answer After DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>04</td><td>04</td><td>04</td><td>04</td><td>04</td></tr></table>