



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	<b>CHISHTIYA COLLEGE OF ARTS</b>
Name of the head of the Institution	<b>Dr. Shaikh Aijaz Munshimiya</b>
Designation	<b>Principal (in-charge)</b>
Does the Institution function from own campus	<b>Yes</b>
Phone no/Alternate Phone no.	<b>02437241124</b>
Mobile no.	<b>9890151975</b>
Registered Email	<b>chishtiya_college@rediffmail.com</b>
Alternate Email	<b>iqacchishtiyacollege@gmail.com</b>
Address	<b>Gulzar Mohalla Old Tehsil Building Near Old Police Station, Khuldabad</b>
City/Town	<b>Khuldabad, Dist- Aurangabad</b>
State/UT	<b>Maharashtra</b>
Pincode	<b>431101</b>
<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Rural</b>

Financial Status	state
Name of the IQAC co-ordinator/Director	Ms. Quadri Syeda Arshia
Phone no/Alternate Phone no.	02437241270
Mobile no.	9860017596
Registered Email	chishtiya_college@rediffmail.com
Alternate Email	iqacchishtiyacollege@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.ccak.ac.in/wp-content/uploads/2019/01/AQAR_2016-17__2017-18.pdf">http://www.ccak.ac.in/wp-content/uploads/2019/01/AQAR_2016-17__2017-18.pdf</a>
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.ccak.ac.in/academic-calender/">http://www.ccak.ac.in/academic-calender/</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	66.15	2004	16-Feb-2004	15-Feb-2009
2	B	2.05	2014	21-Feb-2014	20-Feb-2019

6. Date of Establishment of IQAC 18-Mar-2005

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
Academic Audit	29-Sep-2018 1	22
Administrative Audit	29-Sep-	9

	2018 1	
Awareness Regarding Quality Initiative (One Day Workshop Organized)	06- Oct- 2018 1	31
Awareness Regarding Quality Initiative (One Day Workshop Attended)	12- Jan- 2019 1	5
Awareness Regarding Quality Initiative (Three Day Workshop Attended)	11- Feb- 2019 1	1
Awareness Regarding Quality Initiative (Visit to newly accredited institute)	05- Jan- 2019 1	7
Mentor: Mentee Formation	05- Feb- 2019 1	720
College Magazine Publication	16- Aug- 2018 1	1071
Website upgradation	29- Sep- 2018 1	1071
Use of electronic media for communication	29- Apr- 2019 1	1071
Submission of AQARs	07- Jan- 2019 2	1
Submission of AQARs	14- Feb- 2019 2	1
SWOC Analysis	01- May- 2019 1	1

Academic Review of every department	01- May- 2019 1	22
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**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chishtiya College of Arts, Khuldabad	Additional Assistant Grant	UGC	2011 2	2500000
Dr. Shaikh Aijaz M	Major Research Project	UGC	2012 2	306500
Dr. Shaikh Afsar Rasheed	Minor Research Project	UGC	2012 2	100000
Dr. Ramtekw P.W.	Minor Research Project	UGC	2012 2	60000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

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**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Proposed the formation of smart classrooms.  Recommended 'Soul' software for Library and Inlibnet facilities.  Initiated Administrative Audit.  Submitted Academic Audit to the Affiliating University.  Submitted AQAR for 201415, 201516, 201617 and 201718 to NAAC, Bangalore.  Allotment of Mentees to the assigned Mentors initiated.  Website of the institute upgraded.  Publication of College Annual Magazine.  Held a meeting with the Management for the augmentation of Infrastructure.  Committees were formed to organize National International level Seminars and Workshops.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
1. Meeting with IQAC members on quality enhancement in teaching.	1. Proposal of smart class rooms sanction by the Management.
2. Plan to submit last four year's AQAR.	2. AQAR's for the year 2014-15, 2015-16, 2016-17 and 2017-18 submitted to NAAC.
3. Allotment of Mentor - Mentee ratio 1:40	3. Students grievances and problems will be solved.
4. Administrative & Academic Audit.	4. Administrative & Academic Audit Conducted and reports submitted to concerned authorities.
5. Automation of Library.	5. To enhance the working and facilities of the Library for students and staff.

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
C.D.C	01-May-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data**

Yes

<b>submitted to AISHE:</b>	
Year of Submission	2019
Date of Submission	01-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p><input type="checkbox"/> Management Information System is operative in the College. The MIS pervades the following areas of Institute activities. 1. Admission system through University's integrated website. 2. Accounting and Billing through Tally and Easy College Fee Management System. 3. The institute is equipped with CCTV cameras, computer sets with LAN and WiFi and Broadband facilities. 4. Administrative works is completely automated with easy College Fee Management System (software) and computerized online system of the University. 5. Units such as IQAC, Open University study center, NSS, Cultural, Sports, Library are provided with internet, computers and printing facilities. IQAC is promoting the systems to go paperless through mail communication. 6. Students data such as admitted students, exam appeared students, results, scholarships are well maintained and retrievable. 7. Databases such as AQARs, SSRs, AISHE University reports, State governments Resolutions are easily accessible to designated persons such as Principal, IQAC Coordinator. 8. SMS gateway to send important notifications to different stakeholders of the College. 9. Communication of important information to general public through website and conventional notices. The College has stressed on transparency in all administrative and financial matters and delegation of power to the appropriate authorities. The Principal own the responsibility to detail the information to the top management.</p>

## Part B

**CRITERION I - CURRICULAR ASPECTS****1.1 - Curriculum Planning and Implementation**

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Ex 500 words

Yes, Institute ensure effective curriculum delivery through year planning of teaching learning and other activities. A well-defined Table is chalked out in the beginning of the Academic year. The Time is communicated to the departments for their planning of daily teaching schedule. The HOD, distributes the paper wise teaching schedule to respective teachers. The teachers then carryout their teaching on decided schedule and makes a record in their daily teaching diaries attendance the students. This the institution ensures effective curriculum delivery through a well-planned and document process. These time plan preserved every year as documentation decides traditional lectures seminars. Infrastructure for the use of ICT in classroom, like power presentation and Audio-Visual support also available to make the curriculum interesting for students in same department, bridge course are held in to make the curriculum delivery more interesting and effective. Internal Assessment done transparently with examined scripts shown to students. Inter-personal skills are in hence through value education. Appointment Qualified Teachers are under guidance UGC Government of Maharashtra : Babasaheb Ambedkar Marathwada University, Aurangabad. Local/ state Magazine, paper give the advertisement for the post requirement time. The College teaching plans intended to challenges the professional development of all educators, observable actions, lectures, practices discussion, provocations, thoughtful questions rewarding learner participation and active learning process. The college regularly encourage the students to compete in external activity as well. Our Management is "Ilm hi Roshni hai" (Knowledge is light). Hence education is for all. By, building a learned society, covering all levels of the population of our college.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Development
Certificate Course in Domestic Tourism Khuldabad Town Surrounding Area.		03/01/2019	60	Employment scope as Guide in Hospitality Business.	Increase knowledge and skills to

oth  
res**1.2 - Academic Flexibility****1.2.1 - New programmes/courses introduced during the academic year**

Programme/Course	Programme Specialization	D Intr
BSc	Physics, Chemistry, Mathematics, Botany, Zoology, Microbiology, Computer Science	15/
BA	Mathematics, Education	15/

[View File](#)**1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented in affiliated Colleges (if applicable) during the academic year.**

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective System
No Data Entered/Not Applicable !!!		

**1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year**

	Certificate	Diploma Course
Number of Students	10	0

**1.3 - Curriculum Enrichment****1.3.1 - Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
Course on Arabic language	26/07/2018	35

[View File](#)**1.3.2 - Field Projects / Internships undertaken during the year**

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects/ Internships
BA	Urdu	3
BA	History	15
BA	Sociology	10
BA	Geography	12
BA	Home Science	3

[View File](#)**1.4 - Feedback System****1.4.1 - Whether structured feedback received from all the stakeholders.**



Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution (maximum 500 words)

### Feedback Obtained

Feedback are one of the most important evidence in education system any impressive work. Which are the perfect reaction of the presentation of the speaker. Feedback are in education system are filed in further kind of feedback by students Ex Student, Parents, Teachers, Management under guidance IQAC -UGC. Aims and Goals of the Institution are success and unsuccessful in role taken responsible in society. Achieve the target Management in the Society Goal and Objects. The feedback of the work of the Institution in society. Feedback are from out 50 question Excellent Very Good, Good and so so helping four points in language Marathi, Hindi, Urdu, English under guidance IQAC and UGC. Students feedback first show Institution success his Goal and achieve the target aims in the life of society, establishment. Student's feedback are framed IQAC and UGC he Students feedback are one of the suggestion. Institution also management weakness of the teacher and plus point of the teacher. Students feedback of the chance to the teacher develop himself. Enhance knowledge and skill command paper. Feedback Exstudents are one of the best activity in education system. Exstudent feedback are focus to achieve the target, Goal and Object of the Institution. Exstudents mark out her own experience college life they are teaching benefit from this Institution. All round development and gave the knowledge of institution aims, object and preparation new comers in institute. Exstudent feedback guideline new comers in the institution. How to mix up himself with college life with teacher, college management and the take role of responsible students in college life. framed the guideline for the Exstudents feedback notice point out the management, university and NAAC. How we are taken role the development qualified educated youth in society which are need of 2020 century of country. Feedback from parents are important remark of Institution work society achieve the goal and objects of institution prepare to parent responsible parents develop the relation with institution, management teacher. Rarely parent's feedback one of the effective and honestly mark of the relation of between parents and institution and remarkable result institution development achieve aims and goal target in his work. Feedback Analysis: Feedback Analysis are mark out of the whole performance of Institution in role of take education develop society the need of 2020 centuries demand. Quality education all round development of the student achieve the target goal and objects. Percentage of the feedback as be Excellence feedback remark from the students 2, ExStudents 5, Parents Teachers 2 and Management 0. Very Good remarks students 62, ExStudent Parents 65, Teachers 71 and Management 79. Good remarks students 28,

ExStudents 22, Parents 29, Teachers 26 and Management 21. So so remar students 8, Ex Students 3, Parents 2, Teachers 1 and Management 0.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	St El
BA	General	1200	916	
BSc	General	120	120	
MA	Marathi	120	14	
MA	Urdu	120	22	
MA	History	120	36	
MA	Political Science	120	58	

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Nur tei teach UG cc
2018	1036	130	27	7	

### 2.3 - Teaching - Learning Process

#### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-reso tect u
27	5	5	1	1	

#### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Our College allotted forty Mentee to every Teacher with following Guideline:
  Keep in contact with the Mentee allotted.
  Continuous tracking of the programme of the Mentee.
  En daily attendance of each Mentee.
  Should solve any oncampus problems faced by the Mentee.
  record of the various forms being by the Mentee, such as Admission, Exams, and Scholarship e
  Maintain the record and reasons of the Dropout if possible try to solve the problem.
  Contir encourage them to participate in various activities, competition programmes oncampus or offca
  Ensure and encourage for good result of the Mentee in the final exam.
  Make awareness about l its activities among the group.
  Should maintain a list of Mentee Name with Aadhar card no., M email Id, Enrolment no. and passport size photo with his class and subject list.
  Request to be

work w.e.f. to day. According to above guide line Mentee maintained the record of their Mentor example their Name and Address with Aadhar no., Mobile no. and Photo. And occupation of their it is for personal touch Mentor doing their job like parents. Time to time Mentor messages them and whenever need to talked on cell phone all the time of admission Mentor kept the watch c problems of financial to the Mentee. Mentor helped the Mentee to from filled up the admission result of third year (Graduation) aim of our College is every Students completed their Gradua whenever they have financial problem Mentor tried to solved. Our College is the Minority Institu time female student dropout due to marriage purpose Mentor reached their home and counsell their parents, beside the teaching Mentor help them in study's rather than regular course. M encourage Mentee to participate in various type of competition at College level and University Mentor always tried to track the students in continuous progression Mentor inculcate. The mora among their Mentee to encourage to various types of Book. In short we can say that each Mentor parents of Mentee.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Men
1036	27	1 : 38

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of fac Pt
39	34	5	15	1

### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fe received from Govern recognized bod
2018	Dr. Shaikh Afsar Rasheed	Director	Khel Ratan Purask
2018	Dr. Shaikh Aijaz Munshimiya	Principal (in-charge)	Dr. Babasaheb Am Shikshan Sevak F
2018	Dr. Ramteke P. W.	Associate Professor	Ph.D. Sociolo

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## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of r semester-end/ year examination
BA	P2013 B.A.200607	Semester VI	02/04/2019	02/07/2019
BSc	P2013 B.Sc.200607	Semester II	02/05/2019	22/08/2019

MA	P2015 A9005 (Marathi)	Semester IV	15/04/2019	01/06/2019
MA	P2015 Urdu2011 (Urdu)	Semester -IV	15/04/2019	12/06/2019
MA	P2015 (History)	Semester	11/05/2019	15/06/2019
MA	P2015 (Political Science)	Semester IV	27/04/2019	06/06/2019

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### 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (2

CIT(Continuous Internal Evaluation: Assessment of performance is integral part of teaching and learning process through the test, tut meetings every Dept. of the College dopted different method to evalua student i.e. class test, assignment, mini project and seminar on dif: topics. A long with university level examination of one and half hou: been conducted twicely in year according to Semester. Those students 1 not appeared they can an opportunity to complete in a next semester. answers and making scheme is prepared by every subject teacher bef valuation. The result of each test are strictly declared within a week conclusion of the test. The student can see their respective answer : and discuss their queries with concerned staff. The team work evolut: done by respective course teachers in the mid and at the end of semest students notified about their performance evaluation of students is di on notice thorough continuous Assessment Report (CAR). Students can d any queries about CAR with the concerned teacher.

### 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related ma words)

Our institute prepared the academic calendar every year and distrib each department at very beginning of the year. In the academic calend university examination dates semester wise included. According to the dates each department covered their syllabus. Nearby fifteen days giv examination in the calendar. Various anniversaries of well known pers (famous person) celebrated according to academic calendar and also ea department arranged their programmes, training and workshops as per calendar. Regional festival and special days are celebrated and menti Academic Calendar to promote national integration. Beside these progr social importance are mentioned and conducted regularly as per Academ Calendar such as health awareness programme. Programme on local socia issues career guidance and competitive exam, college gathering, gende equity programme, Nutrition week etc.

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offer institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.ccak.ac.in/wp-content/uploads/2019/11/Programme\\_Outcome](http://www.ccak.ac.in/wp-content/uploads/2019/11/Programme_Outcome)

## 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	P
P2013	BA	General	172	138	
A-9005	MA	Marathi	4	4	
Urdu-2011	MA	Urdu	11	11	
P-2015	MA	History	18	16	
P-2015	MA	Political Science	20	19	

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design questionnaire) (results and details be provided as weblink)

[http://www.ccak.ac.in/wp-content/uploads/2019/11/Student\\_Satisfaction\\_Survey.pdf](http://www.ccak.ac.in/wp-content/uploads/2019/11/Student_Satisfaction_Survey.pdf)

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during year
<b>No Data Entered/Not Applicable !!!</b>				

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### 3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.
<b>No Data Entered/Not Applicable !!!</b>	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
<b>No Data Entered/Not Applicable !!!</b>			

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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**No Data Entered/Not Applicable !!!**

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### 3.3 - Research Publications and Awards

#### 3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

#### 3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
International	English	2	4.93
International	Urdu	2	0.38
International	History	1	5.13
International	Economics	1	4.36
National	Geography	1	4.19
International	Geography	1	4.19
International	Home Science	4	5.88

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#### 3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Urdu	3
Geography	2
Home Science	2

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#### 3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self
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**No Data Entered/Not Applicable !!!**

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### 3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation mentioned in the pu
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**No Data Entered/Not Applicable !!!**

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### 3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State
Attended/Seminars/Workshops	4	18	1
Presented papers	3	8	0
Resource persons	2	0	0

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### 3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, c and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., durir year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of participate activ
Van Mahotsav	Chishtiya College NSS Unit	15	10
Red Ribbon Club Inauguration	Chishtiya College NSS Unit	13	12
One day Camp (Sharmdan)	Chishtiya College NSS Unit	8	10
Independence Day	Chishtiya College NSS Unit	22	90
University Foundation Day	Chishtiya College NSS Unit	22	80
Teachers Day	Chishtiya College NSS Unit	22	90
NSS Foundation Day	Chishtiya College NSS Unit Dr. BAMUs NSS Unit	19	15
Gender Sensetization Swayam siddhata	Chishtiya College NSS Unit Dr. BAMUs NSS Unit	8	10
Swachchata Abhiyan On Gandhi Jayanti	Chishtiya College NSS Unit	11	10

Mahatma Phule Death Anniversary	Chishtiya College NSS Unit	14	8!
Dr. Babasaheb Ambedkar Mahapari Nirvahan Day	Chishtiya College NSS Unit	19	11
Sant Gadgebaba Jayanti	Chishtiya College NSS Unit Dr. BAMUs NSS Unit	17	9!
One Day Workshop On Anti Tobacco Addiction	Chishtiya College NSS Unit Dist. Hospital Chikalhana, Aurangabad	15	14
Youth Day	Chishtiya College NSS Unit Dr. BAMUs NSS Unit	15	12
Women Empowerment	Chishtiya College NSS Unit	13	12
NSS Special Camp	Chishtiya College NSS Unit Dr. BAMUs NSS Unit	18	12

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3.4.2 - Awards and recognition received for extension activities from Government and other recog bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Be
<b>No Data Entered/Not Applicable !!!</b>			

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Governn Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during t

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Nur stt partic such
Gender Issues	ICC	Self Defence Training for Girls by ICC	6	
Gender Issues	Dept. Sociology	Session on Confidence Building in Women by Dept. of Sociology	2	
Gender Issues	Dept. Home Science	Debate Competition	2	
Water Conservation	Chishtiya College NSS Unit Pani Foundation	One day Workshop on Power of youth against Drought	11	
Health Awareness	Dept. Home Science	Rubella Vaccine Drive	2	



Health Awareness	Dept. Home Science	Inauguration of Diet Clinic	2	
Swachh Bharat	College NSS Unit	Cleanses of Historical Monuments	11	
AIDS Awareness	College NSS Unit	Lect. on AIDS Awareness by Dr. Siddiqui Zakir	10	

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### 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial support	D
<b>No Data Entered/Not Applicable !!!</b>			

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, shared research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	P
<b>No Data Entered/Not Applicable !!!</b>					

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industry, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participate MoUs
<b>No Data Entered/Not Applicable !!!</b>			

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## CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
379513	381000

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing
Class rooms	Exi:

Campus Area	Exist
Class rooms	Exist
Laboratories	Exist
Classrooms with LCD facilities	Newly
Classrooms with Wi-Fi OR LAN	Newly
Seminar halls with ICT facilities	Newly
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly
Value of the equipment purchased during the year (rs. in lakhs)	Newly

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Qualsoft Library Management Software	Fully	07	2

##### 4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4260	617878	38	17730	4298	618176
Reference Books	129	42687	61	31307	190	42877
Others (specify)	6043	936093	0	0	6043	936093
CD & Video	20	1596658	99	49037	20	1596777

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##### 4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & inst (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launch in content
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**No Data Entered/Not Applicable !!!**

No file uploaded.

#### 4.3 - IT Infrastructure

##### 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)
Existing	21	0	20	13	13	5	3	11
Added	4	0	4	0	0	1	1	0

<b>Total</b>	<b>25</b>	<b>0</b>	<b>24</b>	<b>13</b>	<b>13</b>	<b>6</b>	<b>4</b>	<b>11</b>
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#### 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

11 MBPS/ GBPS

#### 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
512216	215000	379513	381000

##### 4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

There are well defined procedure and polices for maintaining and utilization the physical, academic and support facilities. Some of the procedure and policies followed by the institute are as under: Maintenance Policy and Procedure: i. Department Need to register a written complaint. ii. Authorities assigns the job to the Agency with which an Annual Contract Maintenance is signed. iii. The assigned Agency sends Technician to resolve the complaint. iv. After completing the call the technician Reports to the authority and agency of job completion. v. Bills are submitted and payments are done through bank. Utilization of Common facilities such as Audit Seminar Halls and Sports equipment: 1. Seminar Halls and ICT Rooms: Departments and faculty members can use Seminar Hall and ICT Rooms available in the institute by making a requisition in writing for the same in advance. ii. Upon receipt of the letter the Principal confirms the availability of the department/ faculty can make use of the specific facility. 2. Sports Equipments and Complex: i. Students and College can use any of the sports facility available with the Central Sports Unit by making a requisition in writing for the same in advance. ii. Upon receipt of the requisition the Director of Physical Education and sports makes available the required equipment and complex for their use. iii. After use report should be submitted to the Directors, especially reporting all facilities/equipment have been returned in good working condition. Any loss/breakage should be mentioned in the report. 3. Protocols for Use and Maintenance of Classrooms and Laboratories: i. Classrooms and laboratories are allotted to the teachers as per the schedules mentioned in the teaching TimeTable. ii. Maintenance of the class rooms and Laboratories is done through an Infrastructure Maintenance Committee. iii. Teachers or Students needs to write their requisition for class rooms/Laboratories in advance to the Principal. Students are instructed to handle the College property carefully. I:

damages occurs, it should be reported to College authorities immediately.

**Library Rules Regulation:**

1. Library and Reading room is open to all students and members of the College between 9 am to 6 Pm.
2. Strict silence maintained in the Library and Reading room.
3. Every student should carry library identity card.
4. Two books for seven days will be issued to students producing identity card and Library Card.
5. Failure to return book in time shall attract fine of Rs. 1/ per day from the date when the book was issued for return.
6. Marking or writing on a book with ink or pencil or tearing or taking its pages off constitutes violation of Library rules. Any such activity will be treated as a serious offence.
7. If the borrower finds a book issued in a bad condition he/she should bring it to the notice of the Librarian.
8. The Librarian reserves the right to recall any book at any time.
9. Every student can use any type of books i.e. Reference, Text books, Encyclopaedias, Dictionary, Periodicals/ Journals and Newspapers in Reading room.
10. Provisions for Associate Membership under the discretion of Librarian.

<http://www.ccak.ac.in/wp-content/uploads/2019/11/Maintainance Policies and Procedure>

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	A
Financial Support from institution	0	0	
Financial Support from Other Sources			
a) National	GOI Scholarship Schem and National Minority Scholarships	724	
b) International	0	0	

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Three Day Workshop on Calligraphy (English Urdu)	09/10/2018	24	Sharamik Vidyapit Shaikh Shabana E

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	
2018	Career Counselling	0	20	0	

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Preventive sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	8

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Dhoot Transmission Pvt.Ltd. , Aurangabad	28	0		0	

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
2019	8	Chishtiya College	Dept. of Marathi	Chishtiya College	M.A
2019	7	Chishtiya College	Dept. of Urdu	Chishtiya College	M.A
2019	11	Chishtiya College	Dept. of History	Chishtiya College	M.A
2019	13	Chishtiya College	Dept. of Pol. Science	Chishtiya College	M.A Sc
2019	1	Chishtiya College	Dept. of History	Dr. Zakir Hussain B.Ed College, Khuldabad	B
2019	3	Chishtiya College	Dept. of English	Kohinoor College, Khuldabad	M
2019	1	Chishtiya	Dept. of	Kohinoor College,	M

College	History	Khuldabad	Hi
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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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**No Data Entered/Not Applicable !!!**

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the ye

Activity	Level	Number of Partic
SPORTS EVENTS AT SOCIAL GATHERING	COLLEGE	68
COOKING COMPETITION	COLLEGE	26
GEOGRAPHY FIELD TRIP TO THAKARWADI	COLLEGE	21
STUDENTS WELCOME PROGRAMME	COLLEGE	70
SHAHUMAHARAJ JAYANTHI	COLLEGE	34
LECTURE ON SHAHAU MAHARAJ LIFE WORK	COLLEGE	31
CRAFT AWARENESS PROGAMMME	COLLEGE	40
TEACHERS' DAY	COLLEGE	46
TREE PLANTATION	COLLEGE	43
BOOK EXHIBITION	COLLEGE	43
MARATHWADA MUKATHI SANGARAMDIN	COLLEGE	35
HINDI DIWAS	COLLEGE	39
DEVNAGARI LIPPI ONE DAY WORK SHOP	COLLEGE	44
MODDI LIPPI ONE DAY WORKSHOP	COLLEGE	41
CANSTITUTIONDAY PROGAMMME	COLLEGE	53
LECTUREON MAHATMA GANDHI	COLLEGE	42
SAVITRIBAIPHULE JAYANTHI	COLLEGE	36
COLLEGE GATHERING	COLLEGE	125
SLOGAN CHART MAKING COMPETITION	COLLEGE	20
SPORTS DAY CELEBRATION	COLLEGE	122

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of	Number of	Student ID number
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			awards for Sports	awards for Cultural	
2018	Sri Lanka Cricket Association, Sri Lanka Gold Medal	International	1	0	2017015200429531
2018	Common Wealth Judo Championship Jaipur Silver medal	International	1	0	201601500814210
2018	United India Games Jalendar, Punjab Gold Medal	International	1	0	2015200296664
2018	All India Inter-University Judo Championship (Men) Amritser, Punjab Silver Medal	National	1	0	2016015200814210
2018	All India Inter-University Judo Championship (Men) Amritser, Punjab Silver Medal	National	1	0	2015015200868063
2018	All India Inter-University Judo Championship (Men) Amritser, Punjab Bronze	National	1	0	2017015200429635
2018	All India Inter-University Judo Championship (Men) Amritser, Punjab Silver Medal	National	1	0	2018015200706277
2019	Maharashtra State Sr.Athelatics Championship - Nasik Silver Medal	National	1	0	2017015200426103
2019	All India University Judo Tournament Chandigarh, Punjab Bronze Medal	National	1	0	2018015200706277
2019	All India University Judo Championship (Men), Amritsar, Punjab Bronze Medal	National	1	0	2016015200814210

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### 5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

**Activity of Student Council:** The student council is the constitutional representative body of the student at the College level which is formed per the guidelines of University act under Section 1994. 40 for the purpose to serve the student at college level. It plays a critical role to keep college environment healthy and wellfunctioning. Due to student participation, it is easy for the college administration to conduct various programmes like cultural, recreational, sports, awareness and educational also provide Society commitment services through NSS and other units. A very nice practice and good platform for student to represent their ideas and interest. This student council idea to improve the quality of higher education. For smooth working every year Institute take student council election as per University instruction by making a committee including as follow:  General Secretary  Ladies representative  representative  Sports representative  Cultural representative  representative from B.A.I,II III year respectively From this selected council one student is nominated as University Represent College in University. To carry on the procedure of students council election Pr forms an Election Committee every year of five to six members from teachers for smooth fair policy. But in the academic year 20182019 due to some University technical problem Student Council Committee doesn't form.

### 5.4 - Alumni Engagement

#### 5.4.1 - Whether the institution has registered Alumni Association?

No

**Alumni Engagement:** The Alumni Association as an association which contributes to development through Financial and nonFinancial through year. There is no legal registered Alumni Association in the Institution the Institutional level Alumni Association is formed by involving former students belongs to Undergraduate and Postgraduates per Management and Principal instruction. All from Alumni Association work for development through the following means Representation on the College development Committee. Representative as IQAC member. Representative in college Governing body and in various bodies formed in the college level. This association helps the institution formally or informally as in admission processes i.e. in Survey, Guide and Counselling to student for higher education to organize various cultural and sports programme or in cultural Social gathering alumni helps to organize different competition and programme by involving student. For the year 201819 following are nominated to form the Alumni Association.  Mr. Matkar Dnyaneshwar Shridhar Pr 200304 (B.A.)  Dr. Noorjahan Begum Sk.Ab.Ghani VicePresident 200809  Mr. Jaidi Saif Sultan Secretary 200910 (M.A.)  Mr. Ambhore Dinesh Joint Secretary 199798 (B.A.)  Shaikh Gulzar Ahmed Mohd.Ismail Treas 199899 (B.A.)  Mr. Dane Subhash Govind Joint Treasurer 201314 (M.A.) Besides this body there are nearly 150 members registered as member of Association. This Committee actively function throughout the year for development and Progress of the Institution. The talks, meetings and of experience result in which looks after the various activities to be



organize by the association. It also look after the work systematical also continuously keep contact and report with the college student to their problem.

5.4.2 - No. of enrolled Alumni:

136

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

Alumni Association crated informally, meets two times every year meetings takes place under the president ship of the Principal and th of the Association attend the meeting along with other members. The r in the beginning of the Academic year decides the plan of action of activities through the year they decide their contribution planning 1 year. Contribution ranges in varied forms time, trainings, expertise far the Association has not contributed financially. The meeting it 1 of the year takes the review of the whole year's contribution and wo by the Alumni. It also suggests the improvements in the working of Association and chalk out plan for the next year.

## CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last ye (maximum 500 words)

To run smooth mechanism in College as per management support guide Principal make a strategy or policy to academic monitoring committee of the Institute allotted various responsibility by forming differ committees to handle various areas smoothly and easy by involving faculty members by giving representation of various committee to con various programme. Principal also involve student and all decision governed by management. Cultural Unit: As per Management and Princi Institution to improve students hidden quality and skills and to dev leadership in students. Cultural unit play an Important role to rep College cultural aspect. Cultural unit organize different activitie programme according to academic colander and also celebrate special c per calendar. Cultural unit always take efforts to improve studen personality by involving them in various activities throughout the Annual Social gathering is one of the best practice for students represent themselves. Various competition and programme are organiz students. Faculty always encourage them to take a part in every activ that they can improve leadership quality and developed their diffe aspects of quality. Cultural Unit formed different committees for dif activity by involving student's representative and welcome thei suggestions. Admission Committee: This is one of the most importa committee organized by Principal to smoothen the admission process. new academic year this committee perform various work such as survey i.e. door to door survey, this is to aware them for higher educat

specially for girls in survey we come to know that due to different people are unable to take education i.e. poor socio economics status Admission committee, for such type of students with the permission principal they have relaxation in fees to fill partially time to time committee guide and council students for admission in different faculty different subjects. They also give College Information such Library facility, Computer facility and Sports facility etc. thus this committee helps students to fill the admission form with require document and them for any difficulty if they have. NSS Unit: This unit also take various programme as per academic calendar or on special days like on 2nd October Mahatma Gandhi Jayanti for social wellbeing, this unit also organize day camp or Special camp in adopted area. Examination Unit: Apart university examination internal examination also conducted semester After completing syllabus of every semester. Seminar Project and practical also conducted as per timetable. ICC Cell: This cell also organized various awareness program on social women's issue and also solved graveness of if any internally and guidance and counselling regularly done by committee. IQAC: IQAC is in Institution is a significant administrative that is responsible for all quality matters. It is the prime responsibility IQAC to initiate, planned and supervise various activity that are in the quality of education imparted in Institution. Coordinator of the always take initiative and informed all department and various committee organize different programme as per NAAC guidelines which improve teachinglearning process.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in words each):

Strategy Type	Details
Curriculum Development	<p><input type="checkbox"/> In Curriculum Development two faculty of our Institution are member of Board Of Study (BOS) in academic year 2019-20 Dr. Kasar Razzak P. BOS Hindi. (Dr. BAMU, A'Bad) 2. Jamale Hari. N. BOS History (Dr. BAMU, A'Bad) and BOS (History) Member of SRTM University Nanded and Member BOS SNDT Womens University Mumbai. The Board of Studies have following power of duties. 1. To recommend the Introduction of new Diploma Degree and to discontinue irrelevant subject. 2. To recommend course syllabi, structure and evaluation schemes of various courses. 3. To recommend the reference Book and other material which is useful study Material. 4. To recommend modification of course updating the course. 5. To prepare the panel such as examiner, external examiner, paper setter and subject etc. 6. To prepare the requirements with regards to Laboratory Equipment in respect of courses concerned Organizing curricular related field visit, Study Tour</p>

Industrial visits, Workshops, Seminars, Group discussion Department in the Institution organized various activities to time as a part of curriculum to enrich knowledge, development, awareness leadership quality etc. □ Dept. of English Urdu: This activity organized by English and Urdu dept. for skill development i.e. Calligraphy. Three Workshops on Calligraphy by expert Ms. Shabana Begum were successfully conducted on dated 9th October to 11th October 2019. Dept. of Urdu: Urdu dept. organized a programme on Gender Issue. The topic was "Beti Bachao Beti Padhao" on 6th Dec 2019. Guest Lecture of Dr. Faheem Ahmed Siddiqui in dept. of Urdu on 4th Dec 2018 for the student of U.G. P.G. and same day Wall Paper and Project Work Competition was organized. Field visit at Bani Begum Bagh were also conducted by dept. of Urdu as an Excursion. □ Dept. of Geography: Field visit to Thakarwadi □ Dept. of Sociology: Placement Cell organized by dept. of Sociology at Shendra MIDC. 72 participants were selected by Mr. Sonowane Manager MIDC Shendra March 2019. □ Dept. of Home Science: Dept. of Home Science organized various programmes like Guest Lecture, Awareness programmes, Field visits, etc. at for the course of skill development awareness to enrich knowledge etc. 1. On 11th Sept. 2018 on the Nutrition Programme were organized. Dr. Sajivni Godse and Prof. Deshmukh guided students about Nutrition. In this value education competition were organized such as slogans, Chart making, Cooking, Essay and Salad decoration were organized to encourage them prizes are also given. 2. Visit to Savitribai Phule Ekkatama. This NGO work for women betwixt and give them training free of cost. Dept. of Home Science with 25 students were visited along with faculty on 24th Sept 2019. 3. Awareness of Rubella Vaccine drive in Khulsi School in month of Dec 2018. 4. Debate on Gender Equality on 12th Mar 2019. 5. Visit to Dr. Zakaria College for Women organized by dept. along with Home Science girls for skill development them Best Practices of the dept.

### Teaching and Learning

□ In order to enhance quality in teaching and learning Teachers adopted different methods apart from lecture i.e. Group discussion, Seminar, Projects, experiments, demonstration and practical method. In some subjects ICT also recommended or used by showing them different videos or demonstration for particular topics. Students are encouraged to participate in every activity organized by College. Remedial or extra lecture also adjusted for slow learners. Attainment of course outcomes and analysis done at the end of the semester by taking Internal Tests, Tutorial and action plan are prepared and implemented to improve the teaching learning process.

### Examination and Evaluation

□ Institute organizes internal examination such as tutorial, preliminary exam and practical exam apart

	<p>university according to academic calendar. This Internal examination is taken for progression and development of Students. Internal Evaluation has been done to see the result. After result analyses with help of the Committee Principal strategic planning is done for Improvement.</p>
Research and Development	<p>□ Institute has the Research and Development unit to promote research in faculty and students. Institute motivate faculty as well as student to take research activity and publish research work. Faculty members are encouraged to attend and present paper in conference and seminar. Institute motivate the students to undertake project as a part of curriculum as well as for participating in external project competition. Research unit motivate students to take up topic which is need of society or based on social issues of villages Khuldabad.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>□ Library Institute has a rich collection of books in central library especially Urdu collection. □ Suggestion from faculty and students 'Committee for Library' are taken for improvement in quality of library resources. New books are purchased every year for new courses or as per syllabus changes. □ The Institute has ICT facility for Faculty as well as Student. The Institute regularly enhance the ICT connectivity facility and regularly enhance the power supply facility. □ Physical Infrastructure is increased as per need. Science Faculty have separate building. New plan for new building is in progress. Ply ground for sports are available in campus II.</p>
Human Resource Management	<p>□ Institute recruited require staff on temporary or permanent. Head of the Institution guides and counselling them to spend time to meet their teaching objectives, helping the staff to realize their potential on the basis of performance appraisal. Institute felicitated and appreciate time taken for their works and achievements. □ For Faculty development Institute allow to go for training programme organized by university like Refresher, Orientation, and Short Term Courses etc. Institute allotted various responsibilities as IQAC, NSS, Cultural, and Examination. Various Committees are organised whenever necessary through out the year.</p>
Admission of Students	<p>□ The Admission Criteria adopted is basic first come first base because the Institution started in rural area for backward section as per vision of the Institute. "To provide education to weaker section or in remote area." i. Students are selected for admission to B.A. I B.Sc. I with pass level. ii. Student are selected for admission to P.G. with at 45 mark at degree level and should give entrance and quality test. Institute provide different facility to student during admission i.e. relaxation in fees, concession in fees or provide fees from welfare fund to poor students. After admission in degree or post degree Institute provide</p>

Scholarship to Minority student through Govt. Institution to start vocational and bridge courses for student so can benefited.

### 6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>□ According to the vision and mission set by Authority planning and development executed which is also uploaded on Institutional website. □ Governing body meeting held twice a year. Meeting, Minutes and Resolution by circulation to all staff with hard copies and in addition email practice also started.</p>
Administration	<p>□ All the College work done through the Software. □ Important Notices or Information given by IQAC through email to Teaching and nonTeaching staff fully automated Internet facilities available. □ Online salary of the staff member is done through Biometric attendance for all staff member. □ All Important administrative information or programmer updated on website.</p>
Finance and Accounts	<p>□ The account of the Institution are maintained through software. □ Financial transaction of the govt. and college organization is through software.</p>
Student Admission and Support	<p>□ Student admission procedure is carried out through software connected with university website. □ Computer with Internet facility were available to students. □ Online class were developed for student.</p>
Examination	<p>□ Examination form of the student are filled online. □ the important of the exam are circulated by university website college online. □ Information about examination or course programme organize by college are given to students through email. □ University Exams Question papers provided online. □ University downloaded successfully every year with arrangements such as Internet, Photocopying, web camera facility to conduct University exams. □ Practical and Internal assessment are also uploaded online to University.</p>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2019	1. Dr. Shaikh Aijaz 2. Dr. Ramteke P.W. 3. Mr. Jadhav Sunil 4. Ms. Quadri Arshia 5. Ms. Khan Hameeda 6. Dr. Deshpande Shilpa	Visit to Badnapur College for seeing best practices for IQAC.	College of Badnapur

2019	1. Dr. Shaikh Aijaz 2. Dr. Ranteke P.W. 3. Mr. Jadhav Sunil 4. Ms. Quadri Arshia 5. Dr. Deshpande Shilpa	"Achieving Excellence through Quality Assurance."	Ahmednagar College, Ahmednagar.
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6.3.2 - Number of professional development / administrative training programmes organized by the college for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (Non-teaching staff)
2019	New Guidelines for NAAC by Dr. Narke Sir		06/10/2018	06/10/2018	25	

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Program Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
Refresher Course at BAMU, A' Bad.	1	04/09/2018	26/09/2018
Refresher Course at BAMU, A' Bad.	1	01/09/2018	24/09/2018
Refresher Course at Jamiya Milya Islamiya, Delhi.	1	19/07/2018	08/08/2018
RUSA at BAMU, A' Bad.	1	11/02/2019	13/02/2019

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	11	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Student
Promote for Selfdevelopment and faculty development. Facilities: Casual Leave, Medical Leave, D.L. on OD, Maternity Leave,	Transport facility, C.L., D.L., M.L., E.L., Maternity Leave, recommendation for loan	Library Facility, Concession in drinking water, washroom, etc.

Special Leave, PF and recommendation for Loan of other bank. R.O. drinking water facility, Medical Facility recommendation.	to other bank, Medical reimbursement facility, Special Leave, R.O. drinking water facility etc.	facility, Fi Facilit Scholars facility i. and Minorit
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## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

□ Institute conduct regular Internal Audit by organize Internal Audit Committee as well as External Audit by particular C.A, Annually at the end of academic year. Internal and External Audit carried out by the Institution every year regularly. □ Internal Audit: the finance committee Manager evaluate the methods and priorities of utilization of the resources of the Institution. Every year regularly. □ External Audit: External Audit carried out by External agencies, such as Joint Director, Senior Auditor and Auditor General AG Audit. These agencies carried out Audit as per Govt. scheme. In this Audit A to G information is given such as Audit Register, staff strength, Report, Student strength for non grant and grant division, list of Teaching and Non Teaching staff with granted and non granted post, workload. Salary and allowances for Teaching non Teaching on the basis of granted and non granted post. Latest External Audit done by this agency was in 201011 Academic year.

### 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.
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**No Data Entered/Not Applicable !!!**

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### 6.4.3 - Total corpus fund generated

**No Data Entered/Not Applicable !!!**

## 6.5 - Internal Quality Assurance System

### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating University	Yes	CDC, Academic Audit Committee
Administrative	No		Yes	Administrative Audit Committee

### 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. Informal Parents Teachers meeting held time to time for students betterment. In this meeting we come to know students Social, Educational and economic background where the student come. Also we come to know their needs and wants. 2. Parents also discuss about study and result of their children.

student. Teacher always guide and counselling about career development their capability. In this meeting counselling of parents also done for education especially regarding girls education. 3. In this meeting give suggestion and opinion regarding College development like develop infrastructure and transportation facility and skill development cou

#### 6.5.3 - Development programmes for support staff (at least three)

1. Institute encourage or motivate them for going to various train programme. 2. Guide Counselling them about Administrative work, responsibility and multitasking work. 3. Give them suggestion about communicate Interact with stakeholder and students in campus for he atmosphere. 4. Administrative Audit conducted for the improvement i method of working. 5. Well defined Code of Conduct for every stake l was designed to be followed by all.

#### 6.5.4 - Post Accreditation initiative(s) (mention at least three)

□ Submission of AQAR's 201415 to 201718. □ Academic and Administra Audit. □ Mentor: Mentee Initiative. □ ICT based teaching -learning Introduction of new Programme in Science (B.Sc.) □ Introduction of Graduate Programme in open University Study Center. (M.A. Marathi) □ Awareness programme by Dept. of Home Science. □ Promotion of teachers: CAS. □ Sports achievements. □ Promotion to students for participati Youth Festivals of the Universities. □ For all round development o: students, regular organization of Annual Social Gatherings publicati College Magazine. □ Free Education to Nonteaching wards. (Sons Daught Organization of International Seminar on Sufism. □ Collection of Rare Manuscripts. (Farman's by Nizam)

#### 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

#### 6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Internal Academic Audit	29/09/2018	15/06/2018	01/05/2019	
2018	External Academic Audit	29/09/2018	15/06/2018	01/05/2019	
2018	Administrative Audit	29/09/2018	15/06/2018	01/05/2019	
2018	Awareness Regarding Quality Initiative. (One Day Workshop Organized)	06/10/2018	06/10/2018	06/10/2018	
2019	Awareness Regarding Quality Initiative. (Visit to newly	05/01/2019	05/01/2019	05/01/2019	



	accredited Institute)			
2019	Awareness Regarding Quality Initiative. (One Day Workshop Attended)	12/01/2019	12/01/2019	12/01/2019
2019	Awareness Regarding Quality Initiative. (Three Day Workshop on by RUSA)	11/02/2019	11/02/2019	13/02/2019
2018	Mentor: Mentee Formation	05/02/2019	15/06/2018	05/02/2019
2018	College Magazine Publication	16/08/2018	15/06/2018	01/05/2019
2018	Website upgradation	29/09/2018	15/06/2018	01/05/2019
2019	Use of electronic media for communication	29/04/2019	29/04/2019	29/04/2019
2019	Submission of AQARs (From 2014 to 2016)	07/01/2019	07/01/2019	07/01/2019
2019	Submission of AQARs (From 2016 to 2018)	14/02/2019	14/02/2019	14/02/2019
2019	SWOC Analysis	01/05/2019	01/05/2019	01/05/2019
2019	Academic Review of every department	01/05/2019	15/06/2018	01/05/2019

## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institute the year)

Title of the programme	Period from	Period To	No. Participants
Healthy Living for Young Girls Nutrition Month by Dept. of Home Sci.	01/09/2018	30/09/2018	4
Inauguration of Diet Counselling Centre for Women by Dept. of Home Sci.	11/09/2019	16/10/2019	1
Self- Defence Training for Girls by ICC	06/12/2018	06/12/2018	2
Field visit to Develop Entrepreneurship in Women by Dept. of Home Sci.	24/01/2019	24/01/2019	4
Session on Confidence Building in Women by Dept. of Sociology	08/03/2019	08/03/2019	4

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

**Percentage of power requirement of the University met by the renewable energy source**

As an initiative for Environmental Consciousness and sustainability the institute replaced 90 of the lighting to LED tubes and bulbs. this initiative helped the institute for saving of Electricity to almost 1 the units after using CFL and LED lights.

## 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiari
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	5
Scribes for examination	Yes	5

## 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Num par stu
2018	1	1	20/12/2018	01	Swachha Bharat	Awareness About Cleanliness	
2018	1	1	12/03/2018	01	Vishaka	Awareness About Gender Equality	
2018	1	1	05/12/2018	01	Rally on Health Awareness	Vaccination	
2019	1	1	22/01/2019	01	Paani Foundation	Water Problems and Conservation	

## 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholder

Title	Date of publication	Follow up(max 100 words)
Handbook of Code of Conduct for Students, Teachers, Governing Body, Administrators including Principal /Administrative Staff and Support Staff	16/08/2018	The Code of Conduct is designed by Chishtiya College of Arts and Scie Khuldabad with the permission of U Education Society Aurangabad the Gov Body of the Institute and the Princip the Institute. This Handbook of Cod Conduct is based on the guidance of affiliating Dr. Babasaheb Ambedk Marathwada University Aurangabad

## 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Num parti
Course on Arabic language with Values and	26/07/2018	30/11/2019	

Ethics			
eCommunication and e Documentation	08/04/2019	30/11/2019	1
Plastic Free Campus	02/07/2018	30/11/2019	1
Natural Ventilation to reduce airconditioners	04/09/2018	30/11/2019	3

### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain Water harvesting.
2. Natural Ventilation to reduce airconditioners.
3. Plastic free campus.
4. Reduction in use of paper.
5. Increase in plantation of trees in the campus.

## 7.2 - Best Practices

### 7.2.1 - Describe at least two institutional best practices

Best Practice 1

1. Title of the Practice: Community Development & Awareness Services

2. Goal: To create awareness regarding education, Cleanliness and hygiene. To develop the surrounding community in which the institute is situated. To provide expertise of the highly educated persons of the institute to the community. To use the physical energy and intelligence of the College students for the benefit of the community. To make students aware of their constitutional Rights and responsibility towards community. To improve the hygienic and educational mentality of the rural and tribal area.

3. The Context: The College is located in rural backward and hilly area of Aurangabad district of Maharashtra. Most of the population are below poverty line and belongs to tribal and Muslim Minority with educational, economically backward and superstitious group. They lack the knowledge of importance of cleanliness and education. Majority of the students coming to college are ignorant of their Rights and Duties as a citizen of India. Hence it was need of the day to make the students aware of their Rights and Duties towards the community first and then develop the community with the help of these students. The villages and the towns surrounding the institution lacks proper hygienic conditions in day to day life. Most of the families involved in Agricultural farming and are poorly literate or illiterate. The economic condition is also mostly poor. Hence, the idea was to develop the community and make them aware of their living condition and place. Since the establishment of the institution. So that the surrounding community can understand the need of the hour and develop themselves and their surroundings.

4. The Practice: Keeping in view the surrounding conditions of the community where the institute is situated. Management decided to establish a unit comprising of senior teachers and students who could provide time and physical energy for the betterment of the Society. Hence National Service Scheme (NSS) was the option selected. The objectives of the NSS unit are as under: To understand the community in which they work and to understand themselves in relation to their community. Identify the needs and problems of the community and involve them in problem Solving process.

The NSS unit with the permission of the University was established in the Year 2018 with 50 students as the volunteers of the first NSS Unit of the institution. A Programme Officer to coordinate the activities of the NSS was nominated and an Advisory Committee of seven to eight senior faculty members was constituted to chalk out the plan to implement the activities. The Programme Officer

with the consent of the Principal register the students by issuing a at the beginning of the academic year. The registered students are trained oriented as volunteers of the NSS unit. The volunteers include both female students. Then the programme Officer holds the meeting with 1 volunteers and the Advisory committee to chalk out yearly activities completed within a year. The activities are based on the guidance provided by the University. The regular activities of NSS unit adopted every year are: 1. Special Camps. 2. Regular One Day Camps. 5. Evidence of Success: 1. Removal of Stilt - 3000 People benefitted 2. Water Conservation Awareness Drive 251 Families benefitted. 3. Socio Economic Survey 251 families benefitted. 4. Cleanliness Drive 300 Households benefitted. 6. Problems Encountered And Resources Required: To deal with the educationally and economically weaker section is itself a great task. Convincing the Panchayat for the work to be carried out in their village is in the beginning time consuming. Later convening the people of the village for accepting and support of the College volunteers in developing their surroundings and creating awareness is a problem. Facing the adverse conditions such as lack of electricity, proper shelter water etc., for 7 days of village life still carrying out the objectives successfully. Financial support provided by the University is limited it needed to be increased. Poor transport facilities to reach out to the villages situated in remote areas. Poor health conditions of the surrounding where the volunteers stay for one or seven days.

7. Notes: Community needs to be well aware and understanding them only if you provide the favourable surrounding for the promotion and development of education. If the community is healthy in all respects then only the work of spreading providing education in a healthy atmosphere is possible. Best Practice

2. Title of the Practice: Women Health Entrepreneurship Development Awareness Services. 2. Goal: To create awareness regarding education, Cleanliness and hygiene. To develop the surrounding Community in which the institute is situated. To provide expertise of the highly educated people of the institute to the community. To provide guidance for the nutrition and health of the girl students and surrounding. To acquaint rural girls with the urban facilities available. 3. The Context: Every year the Government of India celebrates the month of September as Nutrition month. As a part of the drive this year Govt. worked on the theme "Sahi Poshan Desh Roshan". In the year 2018-19 Dept. of Home Science organized various programmes to celebrate Nutrition Month. Essay Competition for girls, Slogan competition, Salad decoration competition, Leafy Vegetable Recipe competition, Lecture by Dr. Godse Jayshree on Importance of food and balanced diet. Diet Counseling Centre was inaugurated by Dr. Rasika Deshmukh well known Nutritionist on 1st Sept. 2018 as a part of Nutrition Month celebration. Dr. Sanjivani Godse advised the girls about their health and proper nutrition required to them. Dr. Deshpande distributed diet plan pamphlets for Adolescent Girls, Pregnant Women and diabetic patients. The pamphlets were prepared by Dr. Deshpande, Home Science Dept. Besides the Nutrition Month celebration Dept. of Home Science conducted a field trip to an NGO called Savitribai Phule Ekatma Samaj on 24th Jan 2019. Home Science Dept. visited this center to develop awareness of entrepreneurship among the girls of the College. They received information about Self Help Group, Tailoring as a career, Catering and Computers in developing business and become self-reliant. They also got a brief information about running successfully Anganwadies. In the month of December 2018 the

visited surroundings schools to create awareness about Rubella Vaccine teachers and students. 5th December 2018 was the day when almost child teachers of four to five schools got benefitted through this drive. 03 March 2019 various programmes for Gender Equity was arranged by Home Science dept. such as Debate competition and Rally. This year 2018-19 was a year of achievements in the area of Women Health and Entrepreneurship development. 4. The Practice: Every year Govt. of India celebrates month of September as Nutrition month. As a part of special drive based on the theme "Sahi Khana Khachao" dept. of Home Science, also arranged various programmes to create awareness about healthy living for adolescent girls. Essay competition on "Effects of fast food consumption" was arranged. Ten students actively participated and focused on various aspects of fast food consumption and its effects on health. To canalise students for creative thinking and writing, slogan competition was arranged on the theme "Health food Nutrition". Students expressed their views on this theme in English, Marathi, Hindi and Urdu languages. Salad decoration competition was also a great event where students expressed innovative ideas through their arrangements. Green vegetables are an important part of our daily diet and they are easily available in this area, so to promote healthy eating local (village) ladies and men were given a chance to participate in a recipe competition. 26 participants enthusiastically prepared delicious nutritious recipes. A lecture was arranged on food and balanced diet. Nutritionist Dr. Godse Madam delivered it. Department of Home Science, as a part of extension activity started diet counselling in campus for college students and village women. Considering the prevalence of Anaemia and other malnutrition problems, the department decided to give special nutrition by expert Nutritionist Dr. Rasika Deshmukh and Dr. Sanjeev Godse. Folders and charts related to malnutrition were displayed and distributed to all patients suffering from anaemia, diabetics, hypertension, weight problems etc. visit the centre, take guidance and try to adopt healthy foods. B.A III students demonstrated different types of therapeutic diets to the patients as it is part of their regular practical. Patients' visit is kept by the department for proper follow up. Mostly patients suffering from weight problems and anaemia take guidance for healthy food consumption, food preparation. To sensitize parents for immunization for Rubella, department arranged rubella vaccine drive with help of students to disseminate proper information in community, student prepared posters, charts and slogans. They visited homes, gave detailed information regarding Rubella disease, its treatment and prevention. Most of parents in this region were reluctant for vaccination due to misunderstanding that it may make their child sick. Students visited to school and gave information on health, hygiene and food. This activity was conducted on 03/11/2018 by 65 students from college. To develop entrepreneurship among students, field visit to NGO, Savitribai Phule Ekkatma Mahila Sanstha, Aurangabad was organized by Dept. on 24th Jan 2019 along with students and 2 staff members gathered information on skill based training programmes run by this NGO. Coordinator of "Uddyomatta Project" gave student regarding tailoring and food processing. Students took interview with Panchasheel Bachat Gat beneficiaries and inspired to start in their village. Balwadi teacher explained teaching methodologies for children adopted by them by using indigenous material. Students also visited

clinic, Beauty Parlour, Computer training unit construction and elect maintenance unit, to understand their functioning. Gender equality in I a multifunctional issues to promote gender equality home sci. dep organised debate competition on this subjects participated in it. Ge equality can be achieved when men and women enjoy the same righ and opportunities across all sectors of society, including economics participation in decision making. 5. Evidence of Success: 1. Awareness Health Nutrition - Local ladies and students got the benefit. 2. Sl making Salad decoration - developed artistic skills of students. 3. Vi NGO - Entrepreneurship development culture created. 4. Diet Counselling Adolscent Girls and Women getting benefit. 6. Problems Encountered Resources Required: To deal with educationally and economically wea sections is itself a great task. Convincing to the parents of girl st for visiting out of campus places. Poor transportation facilities to out to the villages situated in remote areas. Better ICT facilities re at the department. Financial support should be increased to organize events. 7. Notes: If the society is healthy in all respect then the deve of the society leads in the right direction. Woman makes the half of population, thus needs to be paid attention in all respect. Her health c top of the list for a better and happy family and society.

Upload details of two best practices successfully implemented by the institution as per NAAC your institution website, provide the link

[http://www.ccak.ac.in/wp-content/uploads/2019/11/Best\\_Practices\\_2018-](http://www.ccak.ac.in/wp-content/uploads/2019/11/Best_Practices_2018-)

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision and thrust in not more than 500 words

Vision of the Institute is to Lit the light of knowledge and make h education easily available to hilly and rural youths. Institute adhe its mission of all round development of students leading towards responsible citizen of India. The Founder Chairman of the Institute Honble Abdul Azeem was a prominent Educationist. He had an ideol Education for All. He nurtured the dream of all round development students leading towards a responsible citizen of India. The state became the mission of the institute. the Institute is striving for allround development of the students since 1989 in the rural and hill of Khuldabad surrounded by nearly eight tribal areas. The Institute i committed to provide higher education easily available to the rural y especially girls through various government scholarships to minimiz financial burden. The Institute stand apart from all other College placing greater emphasis on preparing students to face challenges of life. The Institute aims at instilling a sense of selfdiscipline accountability among students and developing a respect of democrat ethical and moral Values. Being a Minority Institute it takes specia in providing higher education to the minority girl students. It also efforts to reach out to the youths of economically weaker section o community and encourage them to continue their studies. Few distinc features of the Institute are: 1. Institute facilitates students in vertical academic progression to highest degree. It Provides educati

UG to PG in several prominent subjects. In some subjects recognized are also available to proceed the students to Ph.D. 2. Community Out Programmes by NSS and other departments makes the Institute a pioneer field. 3. Special Open University study center to provide UG, PG Certificate Courses for those who are unable to complete their stu regularly. 4. Wellequipped Library with a collection of Rare books manuscripts of Sufism. 5. Computer Center with Internet and WiFi Faci facilitate teachers and students in their daily teaching learning pr 6. Green and Naturally ventilated campus. 7. The Institute has we qualified and experienced staff, adequate infrastructural facilities equipped laboratories and cocurricular/extracurricular facilities. 8. 60 of the students of the Institute belongs to remote and tribal a surrounding the town. Thus making higher education easily available t youths. 9. Institutes Sports Unit excels in providing opportunitie talented sportperson in participating National/ International Sports The Sports unit also have a number of achievements to its credit. 10. Institute of Higher Education with variety of courses and facilities taluka.

Provide the weblink of the institution

[http://www.ccak.ac.in/wp-content/uploads/2019/11/Institutional\\_Distinctiveness.pdf](http://www.ccak.ac.in/wp-content/uploads/2019/11/Institutional_Distinctiveness.pdf)

### 8.Future Plans of Actions for Next Academic Year

1. Introduction of Skill and Capability enhancement certificate course To increase number of ICT enabled classrooms. 3. Improvement of Science laboratories. 4. Introduction of Bridge Courses for the slow learners. Generation of funds for the economically weaker section to meet the hi education expenses. 6. Organization of International/National level Seminars/Conferences. 7. Career Guidance and Counselling through a well maintained Cell. 8. Promotion of Research culture among Students and Teachers. 9. Extend the facility of internet through making WiFi enabl campus. 10. Upgradation and extension of Library services. 11. Going d Certification. 12. Efforts to obtain awards in cultural and extension activities. 13. Establishing formal registered Alumni Association.